

MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF BLAINE COUNTY, STATE OF OKLAHOMA, ON JANUARY 17, 2023, IN WATONGA, OKLAHOMA.

The Blaine County Board of Commissioners met with the following members present: Brandon Schultz, Chariman; Darryl Hicks, Member; Tracy Matli, Member; and Jennifer Haigler, County Clerk.

Others present were: Rhonda Lance, Cyndi Arnold, Jill Driever, Misty Kitson, Jim Shelton, Christy Matli, Travis Daugherty, Brenda Rice, Donna Hoskins, Connie Burcham, Watonga Republican, Chad Scheihing, Blaine County Fairboard, Andrew Land, Pioneer Telephone, and Aaron Ferguson, AF3 Technical Solutions.

The advance public notice for the meeting was posted on three exit doors to the Courthouse and in the County Clerk's Office on January 13, 2023, at 9:00 A.M.

Schultz made a motion to **amend the agenda to include additional items to item #5; approve the agenda.** Hicks seconded the motion. Voting aye were Schultz, Hicks, and Matli.

Hicks made a motion to **approve the minutes from the January 9, 2022 regular meeting.** Matli seconded the motion. Voting aye were Hicks, Matli, and Schultz.

**UNFINISHED BUSINESS:**

**NEW BUSINESS:**

**REGULAR BUSINESS:**

Hicks made a motion to approve **Blanket Purchase Orders**, which are on file in the County Clerk's Office for public inspection on Monday through Friday from 8:00 AM to 4:00 PM. Matli seconded the motion. Voting aye were Hicks, Matli, and Schultz.

Hicks made a motion to approve the **Purchasing Claims.** Matli seconded the motion. Voting aye were Hicks, Matli, and Schultz.

<b>GENERAL</b>		
1417 C.O.D.A.	TRAVEL	250.00
1418 A2Z SALES&SERVICE	MAINTENANCE & OPERATION	446.09
1419 SWANN PHARMACY	MAINTENANCE & OPERATION	294.99
1420 CLEWELL'S FAMILY HARDWARE	MAINTENANCE & OPERATION	10.83
1421 STANDLEY SYSTEMS	MAINTENANCE & OPERATION	386.38
1422 ALL STAR WATER	MAINTENANCE & OPERATION	85.00
1423 BENCHMARK	MAINTENANCE & OPERATION	8,270.13
1424 DANA BALDWIN	TRAVEL	338.19
1425 SPC OFFICE PRODUCTS	MAINTENANCE & OPERATION	148.09
1426 TISDAL & O'HARA	LEGAL FEES	124.50
1427 WATONGA REPUBLICAN	MAINTENANCE & OPERATION	660.00
1428 WATONGA REPUBLICAN	MAINTENANCE & OPERATION	31.25
1429 WATONGA REPUBLICAN	MAINTENANCE & OPERATION	54.75
1430 ALL STAR WATER	MAINTENANCE & OPERATION	13.00
1431 BLAINE COUNTY ELECTION BOARD	MAINTENANCE & OPERATION	135.00
1432 PIKEPASS	MAINTENANCE & OPERATION	27.70
1433 UNIFIRST CORPORATION	MAINTENANCE & OPERATION	141.38
<b>HIGHWAY</b>		
899 HAMPTON INN N.W.	TRAVEL	178.00
900 WHEELER CHEVROLET INC.	MAINTENANCE & OPERATION	695.00
901 SPC OFFICE PRODUCTS	MAINTENANCE & OPERATION	124.35
902 FLEETPRIDE	MAINTENANCE & OPERATION	109.50
903 CITY OF GEARY	MAINTENANCE & OPERATION	1,005.76
904 OKLAHOMA DEPT OF LABOR	MAINTENANCE & OPERATION	25.00
905 OKLAHOMA DEPT OF LABOR	MAINTENANCE & OPERATION	25.00
906 SAM'S CLUB	MAINTENANCE & OPERATION	35.66
907 DOLESE BROTHERS	CONSTRUCTION	1,917.77
908 CULLIGAN WATER CONDITNG--ENID	MAINTENANCE & OPERATION	29.00
909 ANDY'S DISPOSAL	MAINTENANCE & OPERATION	70.00
910 WARREN EXCHANGE,LLC/WARREN CAT	MAINTENANCE & OPERATION	3,048.48
911 MARK'S SERVICE CENTER	MAINTENANCE & OPERATION	50.00
912 PHIL THE KOOL	MAINTENANCE & OPERATION	205.00
<b>COUNTY CLERK LIEN FEE</b>		
64 ALL STAR WATER	MAINTENANCE & OPERATION	21.00
<b>PUBLIC HEALTH</b>		
104 BELINDA WILLIAMS	TRAVEL	223.45
105 AMAZON CAPITAL SERVICES	MAINTENANCE & OPERATION	32.50
106 ALL STAR WATER	MAINTENANCE & OPERATION	21.00
<b>TREA RESALE PROPERTY</b>		
82 ALL STAR WATER	MAINTENANCE & OPERATION	21.00
<b>SHERIFF COMMISSARY FUND</b>		
26 SMART VENDING SERVICES	MAINTENANCE & OPERATION	728.47
27 NCIC INMATE COMMUNICATIONS	MAINTENANCE & OPERATION	1,929.00

<b>SHERIFF SERVICE FEE</b>		
259 RPM	MAINTENANCE & OPERATION	699.16
260 AMAZON.COM LLC	MAINTENANCE & OPERATION	720.86
261 AMAZON.COM LLC	MAINTENANCE & OPERATION	69.99
262 AMAZON.COM LLC	MAINTENANCE & OPERATION	297.93
263 RPM	MAINTENANCE & OPERATION	780.49
264 AMAZON.COM LLC	MAINTENANCE & OPERATION	8.80
265 AMAZON.COM LLC	MAINTENANCE & OPERATION	56.99
266 AMAZON.COM LLC	MAINTENANCE & OPERATION	73.50
267 ATWOODS	MAINTENANCE & OPERATION	215.96
268 STROH'S SURPLUS	MAINTENANCE & OPERATION	79.97
269 TRACTOR SUPPLY COMPANY	MAINTENANCE & OPERATION	28.17
270 WHEELER BROTHERS	MAINTENANCE & OPERATION	269.10
<b>LAKE PATROL</b>		
7 JOHNSON'S OF K' FISHER	MAINTENANCE & OPERATION	572.60
<b>RURAL FIRE - ST</b>		
172 FOSTER OIL COMPANY	MAINTENANCE & OPERATION	158.00
173 HUBER & ASSOCIATES INC	MAINTENANCE & OPERATION	2,500.00

Matli made a motion to approve the **cancellation of Blanket Purchase Orders for the Sheriff Department and District #2**. Hicks seconded the motion. Voting aye were Matli, Hicks, and Schultz.

<u>Blanket P.O. #</u>	<u>To:</u>	<u>dated</u>	<u>amount of</u>
SHERIFF DEPT.			
910	DOLLAR GENERAL CORP	09/06/2022	\$250.00
DISTRICT #2			
138	S.O.O. TRUCKING	07/05/2022	\$500.00

Hicks made a motion to approve the **year end Commissary report from the Sheriff Department**. Schultz seconded the motion. Voting aye were Hicks, Schultz, and Matli.

Matli made a motion to approve the **Resolution for Disposing of Equipment for the Election Board; four (4) HP Pro One 400 Computers and one (1) Sharp copy machine**. Hicks seconded the motion. Voting aye were Matli, Hicks, and Schultz.

4-HP ProOne 400 computers acquired 03/26/2018; items were junked  
 1-Sharp copy machine acquired 03/11/2015; item was junked

Matli made a motion to approve the **Resolution for Disposing of Equipment for the Assessor Office; one (1) work counter with shelves and one (1) work counter with rollers**. Hicks seconded the motion. Voting aye were Matli, Hicks, and Schultz.

1-Work Counter with shelves (no date on any inventory) item was junked  
 1-Work Counter with rollers (no date on any inventory) item was junked

Hicks made a motion to approve the **Declaration of Surplus for the Treasurer Office-HP color laser jet, IMB X3300 server, Lenovo server, three (3) Levovo Computer, three (3) Acer computer, five (5) HP ProDesk computer, Dell Optiples 256, Scansnap IX500, Semacon currency discriminator**. Matli seconded the motion. Voting aye were Hicks, Matli, and Schultz.

Matli made a motion to approve the **Declaration of Surplus for the Sheriff Department-2018 Dodge Ram Pick-up, 2018 Dodge Charger, 2013 Chevy Tahoe PPV, and 2014 Dodge Charger**. Hicks seconded the motion. Voting aye were Matli, Hicks, and Schultz.

Hicks made a motion to approve the **appointment of Receiving Officers and Requisitioning Officers for the OSU Extension Office; Sarah Phillips as Receiving Officer and Dana Baldwin as Requisitioning Officer**. Matli seconded the motion. Voting aye were Hicks, Matli, and Schultz.

Hicks made a motion to approve the **Professional Service Agreement between Blaine County Health Department and Jose Servando Marquez for Janitorial Services**. Matli seconded the motion. Voting aye were Hicks, Matli, and Schultz.

Matli made a motion to approve the **contract between Blaine County Sheriff Department and the Canton Public Schools for a Resource Officer**. Hicks seconded the motion. Voting aye were Matli, Hicks, and Schultz.

Hicks made a motion to approve the **reappointment of Jill Driever to the Blaine County 522 EMS-Watonga Board; a five (5) year term from January 2023 to January 2028**. Matli seconded the motion. Voting aye were Hicks, Matli, and Schultz.

Schultz made a motion to approve the **request from the Canton Fire Department to encumber monies to Northwest Technology Center (NWTC) Fairview Campus for six (6) Firefighters to attend Emergency Medical Responder (EMR) Course; cost includes books, tuition, testing \$366.00 per Firefighter totaling \$2,196.00.** Hicks seconded the motion. Voting aye were Schultz, Hicks, and Matli.

Hicks made a motion to approve the **request for purchase reimbursement for Cynthia Arnold to purchase query plan for Federal Drug & Alcohol Clearinghouse.** Matli seconded the motion. Voting aye were Hicks, Matli, and Schultz.

Hicks made a motion to approve the **application for road crossing permit for Louis Ray Allen located beginning at the SE/4 of Section 31, Township 15N, Range 11W one line running adjacent to the south side of E 885 ending at the NE/4 of Section 33, Township 15N, Range 11W-District #1.** Matli seconded the motion. Voting aye were Hicks, Matli, and Schultz.

Hicks made a motion to approve the **application for road crossing permit for Devon Energy Production Company, LP located beginning at the SE/4 of Section 34, Township 15N, Range 11W one line running for approximately 4 miles adjacent to the north side of E 880 Rd and additionally adjacent to the west side of N 2620 Rd ending at the NW/4 of Section 24, Township 15N, Range 11W-District #1.** Matli seconded the motion. Voting aye were Hicks, Matli, and Schultz.

Hicks made a motion to approve the **application for road crossing permit for enable Gas Gathering, LLC located to cross county road EW 970 approximately 0.01 miles east of State Hwy 58 and CR EW 0970 Rd and further described as 94 feet east from the southwest corner of Section 8, Township 13N, Range 13W-District #1.** Matli seconded the motion. Voting aye were Hicks, Matli, and Schultz.

Matli made a motion to approve the **Resolution for Disposing of Equipment for District #3-three (3) 2018 J.D. 6155M Cab Tractor and four (4) 2002 Generator 600 Watt.** Hicks seconded the motion. Voting aye were Matli, Hicks, and Schultz.

- 1-2018 J.D. 6155M Cab Tractor serial #1L06155MKJG906236 acquired 05/24/2018 from P&K Equipment in Kingfisher, OK; item traded
- 1-2018 J.D. 6155M Cab Tractor serial #1L06155MLJG905966 acquired 05/24/2018 from P&K Equipment in Kingfisher, OK; item traded
- 1-2018 J.D. 6155M Cab Tractor serial #1L06155MVJG906550 acquired 05/24/2018 from P&K Equipment in Kingfisher, OK; item traded
- 1-2002 Generator serial #110199N-224405 acquired 02/02/2002 from UNKNOWN item was junked
- 1-2002 Generator serial #110199N-225636 acquired 02/02/2002 from UNKNOWN item was junked
- 1-2002 Generator serial #110199N-225599 acquired 02/02/2002 from UNKNOWN item was junked
- 1-2022 Generator serial #110199N-22407 acquired 02/02/2002 from UNKNOWN item was junked

Hicks made a motion to approve the **appointment of Receiving Officers and Requisitioning Officers for District #3; Jill Driever and Justin Chapman as Receiving Officers and Tracy Matli and Keith Jacks as Requisitioning Officers.** Matli seconded the motion. Voting aye were Hicks, Matli, and Schultz.

Matli made a motion to approve the **renewal of application for road crossing permit for Devon Energy located beginning at the SW/4 of Section 3, Township 15N, Range 11W one line running for approximately 1.75 miles adjacent to the east side of 2600 and ending at the SW/4 of Section 15, Township 15N, Range 11W-District #3.** Hicks seconded the motion. Voting aye were Matli, Hicks, and Schultz.

No Action was taken on the discussion presented by Chad Scheihing from the Blaine County Fairboard concerning the Fairground bathroom project.

The Board conducted the Annual Jail Inspection. No action was taken.

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Schultz made a motion to adjourn the meeting, seconded by Hicks. Voting aye were Schultz, Hicks, and Matli.

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BRANDON SCHULTZ, CHAIRMAN

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DARRYL HICKS, MEMBER

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TRACY MATLI, MEMBER

ATTEST:

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D.JENNIFER HAIGLER, COUNTY CLERK  
(SEAL)

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