

MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF BLAINE COUNTY, STATE OF OKLAHOMA, ON JULY 3, 2023, IN WATONGA, OKLAHOMA.

The Blaine County Board of Commissioners met with the following members present: Brandon Schultz, Chairman; Darryl Hicks, Member; Tracy Matli, Member; Jennifer Haigler, County Clerk; Kelli Brown, Deputy County Clerk; McKenzie Brown, Deputy County Clerk.

Others present were: Rhonda Lance, Cyndi Arnold, Jill Driever, Misty Kitson, Jim Shelton, Travis Daugherty, Crystal Perez, Christy Matli, Brenda Rice, and Karrie Little, Watonga City Manager.

The advance public notice for the meeting was posted on three exit doors to the Courthouse and in the County Clerk's Office on June 30, 2023, at 9:00 A.M.

Matli made a motion to **amend the agenda to include two (2) road crossing permits (District #1 & District #2) and request from the Emergency Manager; then approve the agenda.** Hicks seconded the motion. Voting aye were Matli, Hicks, and Schultz.

-----  
Matli made a motion to **approve the minutes from the June 26, 2023 regular meeting.** Hicks seconded the motion. Voting aye were Matli, Hicks, and Schultz.

**UNFINISHED BUSINESS:**

**NEW BUSINESS:**

Hicks made a motion to approve the road crossing permit for Recoil Oilfield Services LLC located beginning at the SW/4 of Section 8, Township 13N, Range 12W one line running for approximately .5 miles adjacent to the north side of 970 Rd and additionally adjacent to the south side of 970 Rd ending at the NE/4 of Section 17, Township 13N, Range 12W-District #1. Matli seconded the motion. Voting aye were Hicks, Matli, and Schultz.

-----  
Schultz made a motion to approve the road crossing permit located to parallel county road 2500 approximately 1.5 miles north of CR 640 E 1.75 miles to location-beginning at the NW/4 of Township 18N, Range 13W one line running for approximately 3.25 miles adjacent to the east side of CR 2500 and additionally adjacent to the north side of CR 640 ending Section 31, Township 19N, Range 12W-District #2. Hicks seconded the motion. Voting aye were Schultz, Hicks, and Matli.

-----  
Hicks made a motion to accept the request from Jim Shelton, Emergency Manager for the General Government M/O account to purchase computer equipment for the Emergency Manger Office from Waystone, LLC totaling \$8,491.93. Matli seconded the motion. Voting aye were Hicks, Matli, and Schultz.

**REGULAR BUSINESS:**

-----  
Matli made a motion to approve the carryover funds from fiscal year 2022-2023 for fiscal year 2023-2024. Hicks seconded the motion. Voting aye were Matli, Hicks, and Schultz.

<b>CARRYOVER APPROPRIATIONS</b>	<b>AMOUNT</b>
SALES TAX FUND	\$12,829,025.85
HIGHWAY-DISTRICT #1	\$ 9,606,416.92
HIGHWAY-DISTRICT #2	\$11,577,651.93
HIGHWAY-DISTRICT #3	\$10,209,195.34
HIGHWAY CBRIF/DIST #1	\$ 504,084.05
HIGHWAY CBRIF/DIST #2	\$ 729,937.43
HIGHWAY CBRIF/DIST #3	\$ 1,084,274.81
ENHANCED 911	\$ 233.13
ASSESSOR REVOLVING FUND	\$ 30,949.42
COUNTY CLERK LIEN FEE	\$ 238,961.11
COUNTY CLERK RM&P FEE	\$ 195,552.24
COURT CLERK PAYROLL	\$ 4,295.93
B.C. EMERGENCY MANG. FUND	\$ 76,513.95
RESALE FUND	\$ 652,725.80
REWARDS FUND	\$ 1,645.04
COMMISSARY FUND	\$ 5,876.00
SHERIFF FORFEITURE	\$ 23,041.99
SHERIFF SERVICE FEE	\$ 48,651.46
COUNTY TREASURER'S MTG FEE	\$ 22,694.19
BLAINE COUNTY DRUG COURT	\$ 19,720.61
COUNTY DONATIONS	\$ 12,193.03

CANTON LAKE FUND	\$ 7,550.42
COUNTY PROPERTY	\$ 365,094.47
LODGING TAX	\$ 349,101.66
EMS-522-STATE TAX	\$ 1,131,689.97
BLAINE CO FIRE DEPT.	\$ 2,389,249.39
AMERICAN RESCUE PLAN ACT 2021	\$ 925,663.19
LOCAL ASSISTANCE & TRIBAL	\$ 50,000.00
LAW LIBRARY FUND	\$ 1,269.65
MENTAL HEALTH & SUBSTANCE	\$ 26,494.99
COURT CLERK RM&P	\$ 6,918.31
CONTROL SUBSTANCE	\$ 7,627.78

-----  
Matli made a motion to approve the **Blanket Purchase Orders**, which are on file in the County Clerk's Office for public inspection on Monday through Friday from 8:00 AM to 4:00 PM. Hicks seconded the motion. Voting aye were Matli, Hicks, and Schultz.

-----  
Matli made a motion to approve the **three (3) contracts for FY23-24 1) TASC-mapping & evaluation of oil & gas properties for the Assessor's Office; 2) Britton, Kuykendall & Miller-budget & Financial Statement for Blaine County, and 3) Oklahoma State University; on behalf of Cooperative Extension Service and Blaine County.** Hicks seconded the motion. Voting aye were Matli, Hicks, and Schultz.

-----  
Matli made a motion to approve the **Resolutions for the following: ACCO-SIF (Workers Compensation) and ACCO-SIG (Property Insurance); designating county depository banks; authorizing the county Treasurer to invest County funds; authorize the Treasurer to credit Election Board personnel service account & general fund employee's benefits account for reimbursed election expenses; the setting of Retirement Contributions; to authorize reimbursement deposits to be credited to the Visual Inspection Reimbursement Fund, and contract with KELLPRO for website maintenance, license & support, website upgrades .** Hicks seconded the motion. Voting aye were Matli, Hicks, and Schultz.

-----  
Matli made a motion to approve **to extend the following nine (9) agreements with the Sheriff Department: 1) agreement with COMDATA NETWORK (fuel); 2) agreement with TURNKEY HEALTH CLINIC for care of prisoners; 3) agreement with Mercy Hospital Watonga for care of prisoners; 4) agreement with I TOUCH BIOMETRICS for fingerprinting and palm scanner; 5) agreement with AXON for Body Cameras; 6) agreement with the Town of Canton for law enforcement services; 7) agreement with the Town of Okeene for dispatching, housing of prisoners & mutual assistance; 8) agreement with the Sheriff of Major County for law enforcement assistance & mutual aid; 9) agreement with Integrity Steel Works for repair and maintenance of jail locks and doors.** Hicks seconded the motion. Voting aye were Matli, Hicks, and Schultz.

-----  
Matli made a motion to approve to **extend the following nine (9) agreements for mutual assistance with the Sheriff Department: 1) Dewey County; 2) Custer County; 3) Caddo County; 4) Canadian County; 5) Kingfisher County; 6) Woodward County; 7) The City of Weatherford; 8) The City of Thomas; 9) City of Enid.** Hicks seconded the motion. Voting aye were Matli, Hicks, and Schultz.

-----  
Matli made a motion to approve to **extend the following eight (8) interlocal agreements: 1) agreement with the North Canadian River Soil Conservation District; 2) agreement with U.S. Department of Agriculture, APHIS-Wildlife Services, and Oklahoma Department of Agriculture, Food, & Forestry; 3) agreement with CED #7-Wind Power Project; 4) agreement with GEARY EMS; 5) agreement with the Town of Greenfield; 6) agreement with the City of Geary for District #1; 7) agreement with Jacky's Service for the generator at the Sheriff's Department; 8) agreement with FuelMaster Program-District #2.** Hicks seconded the motion. Voting aye were Matli, Hicks, and Schultz.

-----  
Hicks made a motion to table to extend four (4) interlocal agreements for the Sheriff Department: 1) agreement with the City of Geary for housing prisoners & mutual aid; 2) agreement with the City of Watonga for housing prisoners & law enforcement assistance mutual aid; 3) agreement with Payne County for the housing of prisoners; 4) agreement with Dewey County for the housing of prisoners. Matli seconded the motion. Voting aye were Hicks, Matli, and Schultz.

-----

Hicks made a motion to approve the **following nine (9) Lease/Purchase agreements: 1) with Stock Exchange Bank for two (2) Cat140 AWD motor grader-District #2; 2) with Stock Exchange Bank for a Cat 150 AWD motor grader-District #3; 3) with CAT Financial for two (2) Cat 12M3AWD motor grader-District #3; 4) with Stock Exchange Bank for two (2) Cat 123M3 AWD motor grader-District #3; 5) with Unifield Fleet Services, LLC for two (2) 2023 Chevrolet Tahoe-Sheriff Department; 6) with Welch State Bank for two (2) 2022 Ford F-150 Responder crew cab-Sheriff Department; 7) with Welch State Bank for one (1) 2022 Ford F-150 Responder crew cab-Sheriff Department; 8) with Welch State Bank for two (2) 2023 Chevrolet Tahoe 4WD-Sheriff Department; 9) with Welch State Bank & Jon's Fire Apparatus, LLC for one (1) 2008 Pierce Tanker fire truck-Geary Fire Department.** Matli seconded the motion. Voting aye were Hicks, Matli, and Schultz.

Matli made a motion to approve the **following nine (9) extending agreements: 1) agreement with NEOPOST/Summit Mailing & Shipping Systems Inc. for IN-700 series; 2) Lease/Rental agreement with Oklahoma Copier Solutions for maintenance agreement with the Treasurer, Assessor, Election Board, District #1, District #2 & Lease agreement with OSU Extension; 3) Maintenance agreement with Standley Systems (formerly Enid Typewriter) for the copiers for the County Clerk, Sheriff, Court Clerk, Emergency Management; 4) agreement with Thyseenkrupp Elevator Corporation; 5) agreement with Custom Pest Control for the Courthouse and Sheriff Department; 6) agreement with KELLPRO for District #1, #2, #3, Assessor, Sheriff, County Clerk, and Court Clerk; 7) agreement with TM Consulting for County Clerk and Treasurer; 8) agreement with Oklahoma State University for computer software program with the Assessor office; 9) agreement with Johnson Controls Fire protection for the maintenance of the smoke alarms for the Courthouse and Sheriff Department.** Hicks seconded the motion. Voting aye were Matli, Hicks, and Schultz.

Hicks made a motion to approve the **receiving and requisitioning officers and list of employees submitted by the Court Clerk, County Clerk, Assessor, Election Board, District #1, District #2, and District #3.** Matli seconded the motion. Voting aye were Hicks, Matli, and Schultz.

Matli made a motion to approve the **Resolution adopting new travel pay for Blaine County Elected Officials per passage of Title 19 Section 165 on May 25, 2023; effective July 1, 2023.** Hicks seconded the motion. Voting aye were Matli, Hicks, and Schultz.

Hicks made a motion to approve the **Resolution amending the Blaine County Handbook to change the vacation policy for employees, effective July 1, 2023.** Matli seconded the motion. Voting aye were Hicks, Matli, and Schultz.

Schultz made a motion to approve the **request from the Longdale Fire Department to purchase on Statewide Contract SW 241 one (1) hale JP200 b23 portable pump, one (1) Hale dual control panel for portable pump, one (1) Firedex leather boots from Banner Fire Equipment, Inc. totaling \$9,385.00.** Hicks seconded the motion. Voting aye were Schultz, Hicks, and Matli.

1-Hale HP200 b23 portable pump	\$5,475.00ea	\$5,475.00
1-Hale dual control panel for portable pump	\$3,475.00ea	\$3,475.00
1-Firedex FDXL200 leather boots 11w	\$435.00ea	\$435.00

Schultz made a motion to approve the **request from the Canton Fire Department to purchase one (1) pump water RPM 2/K26.5 from Blanchat MFG., Inc. totaling \$6,781.25.** Hicks seconded the motion. Voting aye were Schultz, Hicks, and Matli.

Schultz made a motion to approve the **receiving and opening of Bid #23-07 for the Canton Fire Department for a F550(or equivalent) chassis cab to be accompanied by detailed specifications set forth in bid packet.** Matli seconded the motion. Voting aye were Schultz, Matli, and Hicks.

Schultz made a motion to table the awarding of Bid #23-07 for the Canton Fire Department for a F550(or equivalent) chassis cab to be accompanied by detailed specifications set forth in bid packet. Matli seconded the motion. Voting aye were Schultz, Matli, and Hicks.

Schultz made a motion to approve the **request from eight (8) Fire Departments, the Emergency Manager, and Sheriff Department for JPS renewal to Chickasaw Personal Communications totaling \$6,692.80. \$75.20 per user**). Hicks seconded the motion. Voting aye were Schultz, Hicks, and Matli.

Sheriff Dept.	17 users	\$1,278.40
Emergency Management	6 users	\$451.20
Canton FD-F1	14 users	\$1,052.80
Eagle City FD-F2	7 users	\$526.40
Geary FD-F3	14 users	\$1,052.80
Greenfield FD-F4	7 users	\$526.40
Hitchcock FD-F5	5 users	\$376.00
Longdale FD-F6	6 users	\$451.20
Okeene FD-F7	7 users	\$526.40
Watonga FD-F8	6 users	\$451.20

Schultz made a motion to approve the **contract of sale of real estate for District #2 to purchase lot 5 in Johannesmeyer West Side Addition in Okeene**. Matli seconded the motion. Voting aye were Schultz, Matli, and Hicks.

Matli made a motion to adjourn the meeting, seconded by Hicks. Voting aye were Matli, Hicks, and Schultz.

\_\_\_\_\_  
BRANDON SCHULTZ, CHAIRMAN

\_\_\_\_\_  
DARRYL HICKS, MEMBER

\_\_\_\_\_  
TRACY MATLI, MEMBER

ATTEST:

\_\_\_\_\_  
D. JENNIFER HAIGLER, COUNTY CLERK  
(SEAL)

\*\*\*\*\*