MINUTES OF THE BLAINE COUNTY ELECTION BOARD

March 6, 2018

The Blaine County Election Board met in a SPECIAL meeting at 6:00 p.m., in Basement Room 6 of the Blaine County Courthouse. Advance notice of the meeting was performed by filing a written notice with the County Clerk on January 3, 2018 at 9:03 a.m. and by posting an agenda at the County Election Board office on February 20, 2018 at 8:11 a.m. One copy each of the notice and agenda is attached. The following members were present: Mike Russell, Chairman; Lana Melchor, Vice-Chairman; and Brenda Rice, Secretary, Tammy Edsall, Chief Clerk, Jana Loewen, Clerk and Tony Almaguer, Sheriff were also present. Mr. Russell called the meeting to order at 6:00 p.m.

BUSINESS CONDUCTED AT THE MEETING

1. BUSINESS CONDUCTED: Discuss and approve the minutes for the meeting held February 16, 2018.

ACTION TAKEN: Mrs. Melchor moved that the minutes of the meeting held February 16, 2018 be approved. Mr. Russell seconded the motion. ROLL CALL VOTE: Mr. Russell-yes, Mrs. Melchor-yes, Ms. Rice-yes. Motion passed: three to zero.

2. BUSINESS CONDUCTED: Approve Secretary's report of substitute precinct officials for the March 6, 2018 Special Election, if needed.

ACTION TAKEN: None. No motions were made and no votes taken in connection with these activities.

3. BUSINESS CONDUCTED: Approve resignation of permanent precinct officials and in-person absentee/nursing home board members, if needed.

ACTION TAKEN: None. No motions were made and no votes taken in connection with these activities.

4. BUSINESS CONDUCTED: Appoint permanent precinct officials, if needed.

ACTION TAKEN: None. No motions were made and no votes taken in connection with these activities.

5. BUSINESS CONDUCTED: Process mail and nursing home absentee ballots submitted for the March 6, 2018 Special Election including opening the outer envelopes and examining the affidavits for sufficiency, removing the affidavit envelope, opening the secrecy envelope, and counting the ballots. The process began at 6:02 p.m.

ACTION TAKEN: The Board members opened outer envelopes and examined the affidavits for fourteen absentee ballots submitted by mail and zero nursing home ballots.

The Board determined that one ballot received by mail had not been properly notarized as required by law. Mrs. Melchor made a motion that the one ballot be rejected and not counted. Mr. Russell seconded the motion. ROLL CALL VOTE: Mr. Russell-yes, Mrs. Melchor-yes, Ms. Rice-yes. Motion passed: three to zero. The affidavit was set aside and separated from those to be counted.

The Board determined that the remaining thirteen affidavits were sufficient and would be counted. Mrs. Melchor moved to accept and count the remaining thirteen absentee ballots. Mr. Russell seconded the

motion. ROLL CALL VOTE: Mr. Russell-yes, Mrs. Melchor-yes, Ms. Rice-yes. Motion passed: three to zero.

The Board members then followed established procedures to prepare the ballots for counting. The Board observed as County Election Board Vice-Chairman Lana Melchor, Jana Loewen, Clerk and Tammy Edsall, Chief Clerk scanned all mail ballots through the designated voting machine.

The Secretary discovered that the unvoted absentee ballots from Early Absentee voting had been put in the transfer box on Friday, March 2, 2018 and picked up by the County Sheriff. The Board had the County Sheriff bring over the Early Absentee Ballot transfer boxes; the box was open in the presence of the Board members to remove the unvoted ballots. A turquoise seal was signed and then the transfer box was sealed. ACTION TAKEN: Mr. Russell made a motion to open box and to reseal. Mrs. Melchor seconded the motion. ROLL CALL VOTE: Mr. Russell-yes, Mrs. Melchor-yes, Ms. Rice-yes. Motion passed: three to zero.

6. BUSINESS CONDUCTED: Canvass the March 6, 2018 Special Election (bond proposition) returns for the following district which Blaine County is the affected county Election Board:

Thomas Fay Custer School District I-007

1 proposition

ACTION TAKEN: None. No motions were made and no votes taken in connection with these activities.

Throughout the evening, Board members were present and observed the processes and procedures involved in the tabulation of election results and production of tabulation reports and summary results reports; sealed ballot transfer cases containing counted absentee ballots into the custody of the Sheriff. The Board also examined tabulation reports and unofficial certification reports.

7. BUSINESS CONDUCTED: Discuss dates and times for future County Election Board Meetings.

ACTION TAKEN: The Secretary informed the Board Members that the next County Election Board Meeting will be Friday, March 9, 2018 at 4:45 p.m. and if needed a Recount Hearing on March 13, 2018 at 10:00 a.m. in the main courtroom.

8. BUSINESS CONDUCTED: Adjournment.

ACTION TAKEN: Mrs. Melchor moved to adjourn until the next meeting which is scheduled on Friday, March 9, 2018 at 4:45 p.m. Mr. Russell seconded the motion. ROLL CALL VOTE: Mr. Russell-yes, Mrs. Melchor-yes, Ms. Rice-yes. Motion passed: three to zero. Meeting Adjourned at 7:30 p.m.

Mike Russell, Chairman

Lana Melchor, Vice-Chairman

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Brenda Rice, Secretary