

MINUTES OF THE BLAINE COUNTY ELECTION BOARD

April 3, 2018

The Blaine County Election Board met in a REGULAR meeting at 6:00 p.m., in Basement Room 6 of the Blaine County Courthouse. Advance notice of the meeting was performed by filing a written notice with the County Clerk on November 9, 2018 at 10:24 a.m. and by posting an agenda at the County Election Board office on March 19, 2018 at 11:08 a.m. One copy each of the notice and agenda is attached. The following members were present: Mike Russell, Chairman; and Brenda Rice, Secretary, Tammy Edsall, Chief Clerk, Jana Loewen, Clerk and Robert Cancemi, Deputy were also present. Lana Melchor, Vice-Chairman was absent. Mr. Russell called the meeting to order at 6:00 p.m.

BUSINESS CONDUCTED AT THE MEETING

1. BUSINESS CONDUCTED: Discuss and approve the minutes for the meeting held March 9, 2018.

ACTION TAKEN: Ms. Rice moved that the minutes of the meeting held March 9, 2018 be approved. Mr. Russell seconded the motion. **ROLL CALL VOTE:** Mr. Russell-yes, Mrs. Melchor-absent, Ms. Rice-yes. Motion passed: two to zero.

2. BUSINESS CONDUCTED: Approve Secretary's report of substitute precinct officials for the April 3, 2018 Annual School Runoff/Special Election, if needed.

ACTION TAKEN: Mr. Russell made a motion to approve the following substitute precinct official for the April 3, 2018 Annual School Runoff /Special Elections:

Precinct 060011-Betty Jeanne Webb (Dem) for resigned Judge.

Ms. Rice seconded the motion. **ROLL CALL VOTE:** Mr. Russell-yes, Mrs. Melchor-absent, Ms. Rice-yes. Motion passed: two to zero.

3. BUSINESS CONDUCTED: Approve resignation of permanent precinct officials and in-person absentee/nursing home board members, if needed.

Rose Elaine Long submitted her resignation as Absentee Nursing Home Board Member.

ACTION TAKEN: Mr. Russell moved that the resignations of Absentee Nursing Home Board Member be accepted. Ms. Rice seconded the motion. **ROLL CALL VOTE:** Mr. Russell-yes, Mrs. Melchor-absent, Ms. Rice-yes. Motion passed: two to zero.

4. BUSINESS CONDUCTED: Appoint permanent precinct officials, if needed.

ACTION TAKEN: None. No motions were made and no votes taken in connection with these activities.

5. BUSINESS CONDUCTED: Process mail and nursing home absentee ballots submitted for the April 3, 2018 Annual School Runoff/Special Election including opening the outer envelopes and examining the affidavits for sufficiency, removing the affidavit envelope, opening the secrecy envelope, and counting the ballots. The process began at 6:03 p.m. In the absence of Vice Chairman Lana Melchor County Election

Board Secretary Brenda Rice had County Sheriff Tony Almaguer to bring over a small box with the spare keys to the absentee ballot boxes. The boxes were opened in front of board members and a deputy. The two board members gave their key to Tammy Edsall, Chief Clerk and the absent board members key was found in the box. The Absentee ballot boxes were opened to remove voted absentee ballots. After using the keys, the keys were sealed back up into the box and the box was given to the deputy to return to the County Sheriff.

ACTION TAKEN: The Board members opened outer envelopes and examined the affidavits for eleven absentee ballots submitted by mail and zero nursing home ballots.

The Board determined that all eleven affidavits were sufficient and would be counted. Mr. Russell moved to accept and count the eleven absentee ballots. Ms. Rice seconded the motion. ROLL CALL VOTE: Mr. Russell-yes, Mrs. Melchor-absent, Ms. Rice-yes. Motion passed: two to zero.

The Board members then followed established procedures to prepare the ballots for counting. The Board observed as County Election Board Chairman Mike Russell, Jana Loewen, Clerk and Tammy Edsall, Chief Clerk scanned all mail ballots through the designated voting machine.

6. BUSINESS CONDUCTED: Canvass the April 3, 2018 Special Municipal Election returns for the following municipality which Blaine County is the parent county Election Board:
City of Watonga 2 propositions

ACTION TAKEN: None. No motions were made and no votes taken in connection with these activities.

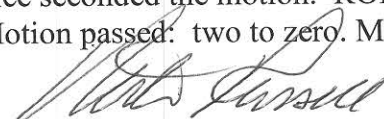
Throughout the evening, Board members were present and observed the processes and procedures involved in the tabulation of election results and production of tabulation reports and summary results reports; sealed ballot transfer cases containing counted absentee ballots into the custody of the Sheriff. The Board also examined tabulation reports and unofficial certification reports.

7. BUSINESS CONDUCTED: Discuss dates and times for future County Election Board Meetings.

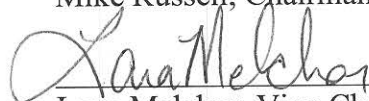
ACTION TAKEN: The Secretary informed the Board Members that the next County Election Board Meeting will be Friday, April 6, 2018 at 4:45 p.m. and if needed a Recount Hearing on April 10, 2018 at 10:00 a.m. in the main courtroom.

8. BUSINESS CONDUCTED: Adjournment.

ACTION TAKEN: Mr. Russell moved to adjourn until the next meeting which is scheduled on Friday, April 6, 2018 at 4:45 p.m. Ms. Rice seconded the motion. ROLL CALL VOTE: Mr. Russell-yes, Mrs. Melchor-absent, Ms. Rice-yes. Motion passed: two to zero. Meeting Adjourned at 7:55 p.m.



Mike Russell, Chairman



Lana Melchor, Vice-Chairman



Brenda Rice, Secretary

