

MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF BLAINE COUNTY, STATE OF OKLAHOMA, ON JUNE 10, 2024, IN WATONGA, OKLAHOMA.

The Blaine County Board of Commissioners met with the following members present: Brandon Schultz, Chairman; Darryl Hicks, Member; Tracy Matli, Member; and Jennifer Haigler, County Clerk and Cassi Scheffler, Deputy County Clerk.

Others present were: Rhonda Lance, Cyndi Benson, Jill Driever, Brenda Rice, Misty Kitson, Christy Matli, Jennifer Coffman, Jim Shelton, John Yoder, and Dana Baldwin.

The advance public notice for the meeting was posted on three exit doors to the Courthouse and in the County Clerk's Office on June 7, 2024, at 9:00 A.M.

Matli made a motion to **approve the agenda**. Hicks seconded the motion. Voting aye were Matli, Hicks, and Schultz.

Hicks made a motion to **approve the minutes from the June 3, 2024 regular meeting**. Matli seconded the motion. Voting aye were Hicks, Matli, and Schultz.

UNFINISHED BUSINESS:

NEW BUSINESS:

REGULAR BUSINESS:

Hicks made a motion to approve the **Appropriations for June 2024**. Matli seconded the motion. Voting aye were Hicks, Matli, and Schultz.

APPROPRIATIONS	AMOUNT
HIGHWAY	\$945,688.20
HIGHWAY CBRIF	\$32,444.08
COUNTY CLERK LIEN FEE	\$8,338.20
COUNTY CLERK RM&P FEE	\$3,310.00
COURT CLERK PAYROLL	\$4,768.28
RESALE PROPERTY	\$7,548.54
SHERIFF SERVICE FEE	\$43,776.90
TREASURER'S MORT. CERT	\$120.00
DRUG COURT	\$2,525.00
BUILDING FUND	\$750.00
LODGING TAX	\$3,475.22
BLAINE CO EMS	\$20,959.17
BLAINE CO FIRE DEPT.	\$49,834.76
AMERICAN RESCUE PLAN ACT 2021	\$3,655.32
LAW LIBRARY	\$653.19
MENTAL HEALTH COURT	\$5,000.00
FAMILY DRUG COURT	\$5,000.00
COURT CLERK RM&P FEE	\$507.48

The Board reviewed and discussed the Budgets/Estimate of Needs for fiscal year 2024-2025 with the following Officers: Jennifer Coffman, Blaine County Sheriff Department; Christy Matli, Court Clerk; Misty Kitson, Assessor; Jim Shelton, Emergency Manager; Dana Baldwin, OSU Extension, and Jennifer Haigler, General Account-Employee Benefits.

Matli made a motion to approve the **Blanket Purchase Orders**, which are filed in the County Clerk's Office for public inspection on Monday through Friday from 8:00 AM to 4:00 PM. Hicks seconded the motion. Voting aye were Matli, Hicks, and Schultz.

Hicks made a motion to approve the **Purchasing Claims**. Matli seconded the motion. Voting aye were Hicks, Matli, and Schultz.

RESERVE FY 22-23

RURAL FIRE - ST		
346 CHIEF FIRE & SAFETY INC	MAINTENANCE & OPERATION	1,250.00
347 BANNER FIRE EQUIPMENT INC	MAINTENANCE & OPERATION	1,162.00
348 OSU FIRE SERVICE TRAINING	MAINTENANCE & OPERATION	900.00

FY 23-24

GENERAL		
2596 QUILL CORPORATION	MAINTENANCE & OPERATION	81.99
2597 WATONGA DENTAL	MAINTENANCE & OPERATION	523.00
2598 R.K. BLACK INC	MAINTENANCE & OPERATION	154.15
2599 PIONEER TELEPHONE COOP.	MAINTENANCE & OPERATION	409.82

2600	STANDLEY SYSTEMS	MAINTENANCE & OPERATION	340.38
2601	WAYSTONE LLC	MAINTENANCE & OPERATION	2,038.99
2602	SPC OFFICE PRODUCTS	MAINTENANCE & OPERATION	584.91
2603	U.S. POSTMASTER--WATONGA	MAINTENANCE & OPERATION	352.00
2604	OKLAHOMA COPIER SOLUTIONS, LLC	MAINTENANCE & OPERATION	59.09
2605	OKLAHOMA COPIER SOLUTIONS, LLC	MAINTENANCE & OPERATION	148.84
2606	U.S. POSTMASTER--WATONGA	MAINTENANCE & OPERATION	188.00
2607	U.S. POSTMASTER--WATONGA	MAINTENANCE & OPERATION	120.00
2608	DE LAGE LANDEN	MAINTENANCE & OPERATION	109.00
2609	DE LAGE LANDEN	MAINTENANCE & OPERATION	48.40
2610	AF3 TECHNICAL SOLUTIONS	MAINTENANCE & OPERATION	400.00
2611	ALL STAR WATER	MAINTENANCE & OPERATION	21.00
2612	MARK'S SERVICE CENTER	MAINTENANCE & OPERATION	167.54
2613	WATONGA REPUBLICAN	MAINTENANCE & OPERATION	875.00
2614	WATONGA REPUBLICAN	MAINTENANCE & OPERATION	105.00
2615	DAVID BARCLAY	TRAVEL	24.12
2616	CRYSTAL COX	TRAVEL	24.12
2617	CHERYL FOSTER	TRAVEL	54.94
2618	DON FOSTER	TRAVEL	16.75
2619	SHERRIE HAUB	TRAVEL	34.84
2620	JANICE HOOD	TRAVEL	12.06
2621	JANA R. LOEWEN	TRAVEL	16.08
2622	MARY J HAYS	TRAVEL	30.15
2623	VERLA PATZKOWSKY	TRAVEL	33.50
2624	JOANNE SINCLAIR	TRAVEL	26.80
2625	LELA SPANGLER	TRAVEL	24.12
2626	SHAUN THOMPSON	TRAVEL	22.78
2627	JACQUE TILL	TRAVEL	16.08
2628	THELMA LOUISE WEBER	TRAVEL	35.51
2629	ROBERTA WESTFAHL	TRAVEL	42.88
2630	BROOK BERNHARDT	TRAVEL	28.14
2631	LINDA WHITE	TRAVEL	54.94
2632	FIRST CHURCH OF THE NAZARENE	MAINTENANCE & OPERATION	50.00
2633	GREENFIELD 1ST BAPTIST CHURCH	MAINTENANCE & OPERATION	50.00
2634	GEARY CHRISTIAN CHURCH	MAINTENANCE & OPERATION	50.00
2635	EAGLE CITY 1ST CHRISTIAN CHURC	MAINTENANCE & OPERATION	50.00
2636	OKLAHOMA COPIER SOLUTIONS, LLC	MAINTENANCE & OPERATION	39.46
2637	FUELMAN	MAINTENANCE & OPERATION	685.64
2638	PIONEER TELEPHONE COOP.	MAINTENANCE & OPERATION	65.44
2639	CRANDALL&SANDERS PLUMB&ELEC INC.	MAINTENANCE & OPERATION	1,116.52
2640	CLEAN SLATE SOLUTIONS, LLC	MAINTENANCE & OPERATION	150.00
2641	PIONEER TELEPHONE COOP.	MAINTENANCE & OPERATION	2,703.88
2642	PIONEER TELEPHONE COOP.	MAINTENANCE & OPERATION	2,501.58

HIGHWAY

1993	KIRBY SMITH MACHINERY	MAINTENANCE & OPERATION	613.45
1994	UNIFIRST CORPORATION	MAINTENANCE & OPERATION	111.25
1995	COVID CLEANERS LLC	MAINTENANCE & OPERATION	500.00
1996	MARK'S SERVICE CENTER	MAINTENANCE & OPERATION	130.00
1997	PAT'S AUTO SUPPLY	MAINTENANCE & OPERATION	265.45
1998	PAT'S AUTO SUPPLY	MAINTENANCE & OPERATION	421.87
1999	MARK'S SERVICE CENTER	MAINTENANCE & OPERATION	1,120.00
2000	CITY OF GEARY	MAINTENANCE & OPERATION	275.35
2001	PIONEER TELEPHONE COOP.	MAINTENANCE & OPERATION	130.82
2002	PIONEER TELEPHONE COOP.	MAINTENANCE & OPERATION	19.03
2003	HOIDALE CO INC.	CAPITAL OUTLAY	5,483.25
2004	WESTERN AGGREGATES	CONSTRUCTION	1,965.23
2005	UNITED STATES GYPSUM CO.	CONSTRUCTION	12,718.80
2006	LOUIS RAY ALLEN	MAINTENANCE & OPERATION	390.00
2007	CONSUMER TEXTILE CORP.	MAINTENANCE & OPERATION	120.36
2008	HOSKINS GYPSUM CO. LLC	MAINTENANCE & OPERATION	1,318.19
2009	TNT JANITORIAL LLC	MAINTENANCE & OPERATION	700.00
2010	AMAZON CAPITAL SERVICES	MAINTENANCE & OPERATION	427.64
2011	OKEENE SUPPLY	MAINTENANCE & OPERATION	1,405.04
2012	ANDY'S DISPOSAL	MAINTENANCE & OPERATION	70.00
2013	CARTER HEAT AND AIR	MAINTENANCE & OPERATION	549.50
2014	FRED WALENTA	MAINTENANCE & OPERATION	935.00
2015	OKLAHOMA GLASS & WALLPAPER	MAINTENANCE & OPERATION	42.70
2016	WAKO INC	MAINTENANCE & OPERATION	1,443.06
2017	DUSTY'S LOCK & KEY LLC	MAINTENANCE & OPERATION	433.00
2018	RUSH TRUCK CENTERS	MAINTENANCE & OPERATION	451.99
2019	JK ELECTRIC	MAINTENANCE & OPERATION	7,012.99
2020	PIONEER TELEPHONE COOP.	MAINTENANCE & OPERATION	601.79
2021	OKEENE OKLAHOMA POWER SYSTEM	MAINTENANCE & OPERATION	790.51
2022	SUMMIT UTILITIES OKLAHOMA INC	MAINTENANCE & OPERATION	126.47
2023	DOLESE BROTHERS	MAINTENANCE & OPERATION	3,695.42
2024	P & K EQUIPMENT/ ENID	MAINTENANCE & OPERATION	1,106.36
2025	BARNES WELDING& MACHINE,LLC	MAINTENANCE & OPERATION	252.60
2026	S & B AUTOMOTIVE & FARM	MAINTENANCE & OPERATION	115.00
2027	WATONGA LUMBER	MAINTENANCE & OPERATION	627.38
2028	PINKERTON MOBILE SERVICE, LLC	MAINTENANCE & OPERATION	1,412.00
2029	MARK'S SERVICE CENTER	MAINTENANCE & OPERATION	50.00
2030	CHS PLAINS PARTNERS	MAINTENANCE & OPERATION	8,416.86
2031	BRANDT'S PAINTING	MAINTENANCE & OPERATION	2,985.00
2032	BARNES WELDING& MACHINE,LLC	MAINTENANCE & OPERATION	40.00
2033	PATRIOT DIESEL SERVICE LLC	MAINTENANCE & OPERATION	2,090.12
2034	SINCLAIR HEAT & AIR	MAINTENANCE & OPERATION	135.00
2035	PIONEER TELEPHONE COOP.	MAINTENANCE & OPERATION	187.20
2036	THE STOCK EXCHANGE BANK	LEASE PURCHASE	10,300.00
2037	UNITED STATES GYPSUM CO.	CONSTRUCTION	20,449.35
2038	CRAFCO, INC	CONSTRUCTION	25,410.00

COUNTY CLERK LIEN FEE

77	APPLE MARKET	MAINTENANCE & OPERATION	62.94
78	STANDLEY SYSTEMS	MAINTENANCE & OPERATION	216.07

PUBLIC HEALTH

187	JOSE MARQUEZ	MAINTENANCE & OPERATION	85.00
188	CITY OF WATONGA	MAINTENANCE & OPERATION	636.49
189	QUILL CORPORATION	MAINTENANCE & OPERATION	445.81
190	APS FIRECO LLC	MAINTENANCE & OPERATION	667.00
191	JOSE MARQUEZ	CONTRACTUAL SERVICES	440.00

TREA RESALE PROPERTY

8	WATONGA REPUBLICAN	MAINTENANCE & OPERATION	310.00
9	WATONGA REPUBLICAN	MAINTENANCE & OPERATION	1,203.25

SHERIFF COMMISSARY FUND		
47 COPS	MAINTENANCE & OPERATION	1,116.92
48 BOB BARKER	MAINTENANCE & OPERATION	636.12
49 COPS	MAINTENANCE & OPERATION	234.85
50 TIGER CORRECTIONAL SERVICES	MAINTENANCE & OPERATION	526.83
SHERIFF SERVICE FEE		
614 S & B AUTOMOTIVE & FARM	MAINTENANCE & OPERATION	164.92
615 COPS	MAINTENANCE & OPERATION	143.53
616 COPS	MAINTENANCE & OPERATION	142.08
617 COPS	MAINTENANCE & OPERATION	405.14
618 H&H SHOOTING SPORTS	MAINTENANCE & OPERATION	29.90
619 SERVICE OKLAHOMA	MAINTENANCE & OPERATION	81.50
620 CUMMINS OF W'FORD	MAINTENANCE & OPERATION	210.00
621 TRANSUNION RISK & ALTERNATIVE	MAINTENANCE & OPERATION	105.30
622 COMDATA INC	MAINTENANCE & OPERATION	9,736.56
623 A2Z SALES&SERVICE	MAINTENANCE & OPERATION	1,032.96
RURAL FIRE - ST		
271 BLANCHAT MFG. INC.	MAINTENANCE & OPERATION	1,265.28
272 FOSTER OIL COMPANY	MAINTENANCE & OPERATION	22.00
273 WHEELER BROTHERS	MAINTENANCE & OPERATION	205.51
274 SOONER PLAINS AG	MAINTENANCE & OPERATION	353.44
275 CHICKASAW PERSONAL COMM	MAINTENANCE & OPERATION	2,122.20

Matli made a motion to approve the **Cancelation of Blanket Purchase Orders for Sheriff Department, District #1, District #2, District #3, and Eagle City Fire Department.** Schultz seconded the motion. Voting aye were Matli, Schultz, and Hicks.

<u>Blanket P.O. #</u>	<u>To:</u>	<u>dated</u>	<u>amount of</u>
<u>SHERIFF DEPARTMENT-GENERAL</u>			
2009	CANTON FOODS	11/23/2023	\$2,500.00
2010	CLEWELL'S	11/27/2023	\$200.00
2803	CLEWELL'S	02/05/2024	\$200.00
3189	A2Z SALES & SERVICE	03/11/2024	\$500.00
<u>SHERIFF DEPARTMENT-SHERIFF SERVICE FEE</u>			
3454	RPM	04/01/2024	\$1,000.00
<u>DISTRICT #1-MAINTANANCE & OPERATIONS</u>			
0086	A & H AUTO AIR CONDITIONING	07/03/2023	\$500.00
0087	AIRGAS USA, LLC	07/03/2023	\$500.00
0095	DUNCAN PAINT & BODY	07/03/2023	\$200.00
0098	GREAT PLAINS KUBOTA	07/03/2023	\$1,500.00
0099	HARBOR FREIGHT	07/03/2023	\$200.00
109	P & K EQUIPMENT/KINGFISHER	07/03/2023	\$500.00
113	REDING HEATING & PLUMBING	07/03/2023	\$200.00
114	ROTHER BROTHERS INC.-CLINTON	07/03/2023	\$1,000.00
128	WINZER PRODUCTS	07/03/2023	\$500.00
956	RUSH TRUCK CENTERS	08/28/2023	\$1,000.00
1371	WHEELER CHEVROLET, INC.	10/02/2023	\$500.00
1458	WHEELER CHEVROLET, INC.	10/10/2023	\$500.00
1678	CITY TRAILER, INC.	10/30/2023	\$500.00
1679	HARD HAT SAFETY & GLOVE, LLC	10/30/2023	\$500.00
1965	CLEAN SLATE SOLUTIONS DRUG & ALCOHOL TESTING	11/20/2023	\$300.00
2355	CARTS FARM & HOME SUPPLY, INC.	12/27/2023	\$300.00
2409	WHEELER BROTHERS GRAIN	01/02/2024	\$500.00
2486	FLEETPRIDE	01/08/2024	\$1,500.00
2488	PIKEPASS	01/08/2024	\$25.00
2542	A2Z SALES & SERVICE	01/16/2024	\$500.00
2550	SHARE CORPORATION	01/16/2024	\$750.00
2729	CAPITAL ONE TRADE CREDIT/NORTHERN TOOL & EQUIP	01/29/2024	\$500.00
2733	SPC	01/29/2024	\$500.00
2811	PREMIER TRUCK GROUP OF OKC	02/05/2024	\$500.00
2995	HINTON TRUE VALUE	02/20/2024	\$300.00
2997	WESTERN EQUIPMENT-WEATHERFORD	02/20/2024	\$500.00
3101	HINTON TRUE VALUE	03/04/2024	\$300.00
3386	TRACTOR SUPPLY COMPANY	03/25/2024	\$500.00
3442	VON TUNGELIN EQUIPMENT	04/01/2024	\$3,500.00
3545	WINZER PRODUCTS	04/08/2024	\$500.00
3624	AMERICAN SENTINEL PRODUCTS, INC.	04/15/2024	\$500.00
3626	BRUCKNER TRUCK & EQUIPMENT	04/15/2024	\$1,000.00
3802	BARNES WELDING, LLC	04/29/2024	\$500.00
3804	R & M AUTO SUPPLY	04/29/2024	\$300.00

DISTRICT #1-OTC CIRB

0089	ASPHALT PRODUCERS, INC	07/03/2023	\$5,000.00
0094	DOLESE BROTHERS	07/03/2023	\$10,000.00
101	HASKELL LEMON CONSTRUCTION CO	07/03/2023	\$10,000.00
2268	MARY ANNE LAWSON, C/O JAMIE LAWSON	12/18/2023	\$10,000.00

DISTRICT #1-CONSTRUCTION

680	CORNELL CONSTRUCTION ASPHALT PLANT	08/07/2023	\$5,000.00
777	HOSKINS GYPSUM CO/ HCG	08/14/2023	\$10,000.00
1837	CIRCLE S PAVING/OVERLAND MATERIALS & MFG	11/13/2023	\$10,000.00
2812	ARCOSA SPECIALTY MATERIALS	02/05/2024	\$10,000.00
3631	HASKELL LEMON GROUP	04/15/2024	\$20,000.00
3747	HASKELL LEMON GROUP	04/22/2024	\$20,000.00
4059	WESTERN AGGREGATES, LLC	05/20/2024	\$5,000.00

DISTRICT #2-MAINTANANCE & OPERATIONS

136	G.W. VAN KEPPEL COMPANY	07/03/2023	\$5,000.00
1972	CANTON FARM SUPPLY	11/20/2023	\$100.00
2660	A2Z SALES & SERVICE	01/22/2024	\$150.00
2892	SAM'S CLUB	02/12/2024	\$1,500.00
3197	LOWE'S	03/11/2024	\$2,000.00
3317	ADVANCED WATER SOLUTIONS	03/18/2024	\$100.00
3389	U LINE	03/25/2024	\$500.00
3550	SAFETY KLEEN CORP.	04/08/2024	\$300.00
3753	MILLIGAN MEIER TRUCKING & CONSTRUCTION, LLC	04/22/2024	\$500.00
3810	ROTHER BROS., INC.	04/29/2024	\$500.00
3888	FLEETPRIDE	05/06/2024	\$1,000.00
3958	WARREN EXCHANGE, LLC	05/13/2024	\$2,000.00
4061	EARNHEART OIL & PROPANE	05/20/2024	\$2,000.00
4062	MUNN SUPPLY, INC.	05/20/2024	\$150.00
4119	CONSUMER TEXTILE CORPORATION	05/28/2024	\$400.00
4120	SOONER PLAINS AG	05/28/2024	\$500.00

DISTRICT #2-OTC CIRB

4117	DOLESE BROS. CO	05/28/2024	\$5,000.00
4118	DOLESE BROS. CO	05/28/2024	\$5,000.00

DISTRICT #3- MAINTANANCE & OPERATIONS

2279	TRACTOR SUPPLY CREDIT SERVICES	12/18/2023	\$850.00
2668	OKC TARP & SUPPLY, INC.	01/22/2024	\$7,500.00
3392	SAFETY-KLEEN SYSTEMS, INC.	03/25/2024	\$1,650.00
3452	TRACTOR SUPPLY CREDIT SERVICES	04/01/2024	\$850.00
4066	MHC KENWORTH, OKC	05/20/2024	\$1,500.00

DISTRICT #3-CONSTRUCTION

3898	HASKELL LEMON GROUP	05/06/2024	\$7,500.00
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EAGLE CITY FIRE DEPARTMENT-MAINTANANCE & OPERATIONS

2287	GILCHRIST GENERAL STORE	12/18/2024	\$500.00
3554	A2Z SALES & SERVICE	04/08/2024	\$1,500.00

Hicks made a motion to approve the **monthly reports for the Assessor, County Clerk, Court Clerk, Election Board, Health Department, Sheriff Department, and Treasurer.** Matli seconded the motion. Voting aye were Hicks, Matli, and Schultz.

Hicks made a motion to approve the **request from the Court Clerk's Office to encumber monies to Steven's Carpet for new carpet in Court Clerk's Office totaling \$7,147.20.** Matli seconded the motion. Voting aye were Hicks, Matli, and Schultz.

Matli made a motion to approve the **Requisitioning Officers and Receiving Officers for the District Attorney's Office. The Requisition Officers are Jenna Brown and Tommy Humphries. The Receiving Officers are Alicia (Lisa) Benson and Molly Smith.** Hicks seconded the motion. Voting aye were Matli, Hicks, and Schultz.

Hicks made a motion to approve the **request from the Eagle City Fire Department to encumber monies for repairs on a 2018 Brush Truck A/C unit by Cummins Ford Lincoln, Inc. totaling \$1,293.44.** Matli seconded the motion. Voting aye were Hicks, Matli, and Schultz.

Hicks made a motion to approve the **Disaster Emergency Proclamation for Blaine County. Implementation of the County emergency operations plan effective until September 10, 2024 unless otherwise extended by the Board of County Commissioners.** Schultz seconded the motion. Voting aye were Hicks, Schultz, and Matli.

Matli made a motion to approve the **Donation Acceptance and Resolution for \$1,250.00 received by the Blaine County Sheriff Department from Devon Energy Corporation; no specific use was given by the company.** Hicks seconded the motion. Voting aye were Matli, Hicks, and Schultz.

Hicks made a motion to approve the **Donation Acceptance and Resolution for \$2,000.00 received by all nine (9) Blaine County Fire Departments from Oklahoma AgCredit; no specific use was given by the company.** Matli seconded the motion. Voting aye were Hicks, Matli, and Schultz.

Hicks made a motion to approve the **Donation Acceptance and Resolution for \$500.00 received by the Blaine County Emergency Management from Devon Energy Corporation; no specific use was given by the company.** Matli seconded the motion. Voting aye were Hicks, Matli, and Schultz.

Matli made a motion to approve the **receiving and opening of the six (6) month bids.** Hicks seconded the motion. Voting aye were Matli, Hicks, and Schultz.

Hicks made a motion to Table the awarding of the six (6) month bids. Matli seconded the motion. Voting aye were Hicks, Matli, and Schultz.

Matli made a motion to adjourn the meeting, seconded by Hicks. Voting aye were Matli, Hicks, and Schultz.

BRANDON SCHULTZ, CHAIRMAN

DARRYL HICKS, MEMBER

TRACY MATLI, MEMBER

ATTEST:

D. JENNIFER HAIGLER, COUNTY CLERK
(SEAL)
