MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF BLAINE COUNTY, STATE OF OKLAHOMA, ON JUNE 18, 2018, IN WATONGA, OKLAHOMA.

The Blaine County Board of Commissioners met with the following members present: Raymond Scheffler, Chairman; Mike Allen, Member; Brandon Schultz, Member; and Jennifer Haigler, County Clerk.

Others present were: Jill Driever, Cyndi Arnold, Rhonda Lance, Jim Shelton, Tony Almaguer, David Robertson, Brenda Rice, Donna Hoskins, Connie Burcham, Watonga Republican Editor.

The advance public notice for the meeting was posted on three exit doors to the Courthouse and in the County Clerk's Office on June 15, 2018, at 9:00 A.M.

Allen made a motion to approve today's agenda and amend to include the awarding of bid #18-20 for the Greenfield Fire truck steel bed and equipment; transfer of funds for the 001-9000-14; transfer of funds for the 001-2900-10. Schultz seconded the motion. Voting aye were Allen, Schultz, and Scheffler.

Schultz made a motion to approve the minutes from the June 11, 2018 regular meeting. Allen seconded the motion. Voting aye were Schultz, Allen, and Scheffler.

## **UNFINISHED BUSINESS:**

## **NEW BUSINESS:**

Allen made a motion to approve the Blanket Purchase Orders, which are on file in the County Clerk's Office for public inspection on Monday through Friday from 8:00 AM to 4:00 PM. Schultz seconded the motion. Voting aye were Allen, Schultz, and Scheffler.

Schultz made a motion to cancel Blanket Purchase Orders for the Sales Tax Account. Commissioners General Account, District #1, District #2, District #3, Building Fund, Lodging Tax Fund, Sheriff Service Fee Account, Health Department, and the Eagle City Fire **Department**. Allen seconded the motion. Voting aye were Schultz, Allen, and Scheffler.

Blanket P.O. #	To:	dated	amount of
SHERIFF GENER	RAL ACCOUNT		
3293	Watonga Lumber	05/07/2018	\$300.00
SALES TAX ACC			
488	Carl Woulard Sr.	07/31/2017	\$350.00
1213	Carl Woulard Sr.	10/10/2017	\$250.00
1378	Daryl Cathey	10/23/2017	\$350.00
2340	Clewell's Hardware	01/29/2018	\$500.00
2739	CTC Janitorial	03/12/2018	\$600.00
3490	Consumer Textile Corp	05/29/2018	\$400.00
3491	CTC Janitorial	05/29/2018	\$600.00
3493	Theophilus Woulard	05/29/2018	\$550.00
COMMISSIONE	ER GENERAL ACCOUNT		
1380	The Watonga Republican	10/23/2017	\$200.00
1381	The Geary Star	10/23/2017	\$200.00
3229	Clean Slate Solutions, LLC	04/30/2018	\$350.00
DISTRICT #1			
91	Bruckner's Mack Trucks	07/03/2017	\$200.00
96	DJ's Industrial Rubber Prod.	07/03/2017	\$200.00
100	Harbor Freight	07/03/2017	\$200.00
109	R & M Auto Supply	07/03/2017	\$300.00
111	Rother Brothers Inc.	07/03/2017	\$300.00
113	Super Suds Car Wash	07/03/2017	\$50.00
115	TruckPro	07/03/2017	\$500.00
172	Warren Exchange, LLC	07/03/2017	\$500.00
227	Warren Exchange, LLC	07/10/2017	\$1,000.00
495	LKQ	07/31/2017	\$200.00
1224	P & K Equipment/Kingfisher	10/10/2017	\$750.00
1390	Premier Truck Group of OKC	10/23/2017	\$300.00

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Blanket P.O. #	То:	dated	amount of
DISTRICT #1			
1526	Watonga Machine & Steel	11/06/2017	\$500.00
1576	Premier Truck Group of OKC	11/13/2017	\$10,000.00
1577	SPC	11/13/2017	\$300.00
1949	Bakers Sign &Shirt Co.	12/18/2017	\$50.00
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1962	B & W Ready Mix	12/18/2017	\$5,000.00
2058	Office Depot	01/02/2018	\$200.00
2414	Duncan Paint	02/05/2018	\$200.00
2561	Hard Hat Safety & Glove LLC	02/20/2018	\$300.00
2742	C.L. Boyd Company, INC.	03/12/2018	\$2,500.00
2845	Tractor Supply Company	03/19/2018	\$1,000.00
3013	Deer Creek Hardware LLC	04/09/2018	\$200.00
3016	Wheeler Brothers Grain CO	04/09/2018	\$500.00
3065	Cintas Corp. #064	04/16/2018	\$350.00
3067	Mark's Service Center	04/16/2018	\$500.00
			•
3160	England Ford	04/23/2018	\$300.00
3300	Hydro Quick Shop	05/07/2018	\$1,500.00
3446	Lowe's Home Center	05/20/2018	\$500.00
3555	Haskell Lemon Construction	06/04/2018	\$10,000.00
DISTRICT #2			
136	Oklahoma Copier Solutions	07/03/2017	\$50.00
142	Tri-Co Auto parts	07/03/2017	\$50.00
2005	J. Clester Farms	12/27/2017	\$15,000.00
2484	Canton Farm Supply	02/12/2018	\$100.00
2620	Safety Kleen Corp	02/26/2018	\$300.00
2748	Ralph Jantzen	03/12/2018	\$2,000.00
2965	SPC	04/02/2018	\$300.00
			•
3361	Jana Johannesmeyer	05/14/2018	\$1,000.00
3362	Lee Laubach	05/14/2018	\$1,000.00
3450	B & B Sanitation	05/21/2018	\$150.00
3452	P & K Equipment, Inc.	05/21/2018	\$500.00
3495	Munn Supply Inc.	05/29/2018	\$100.00
DISTRICT #3			
<u>DISTRICT #3</u> 1710	Atwoods	11/27/2017	\$1,250.00
			•
1720	Zee Medical Services Co.	11/27/2017	\$300.00
2420	Kirby Smith Machinery, Inc.	02/05/2018	\$500.00
2849	Apple Market	03/19/2018	\$150.00
3454	CTC Janitorial	05/21/2018	\$250.00
3499	Watonga Machine & Steel	05/29/2018	\$1,500.00
BUILDING FUNI	<b>1</b>		
		10/10/0017	\$250.00
1233	Clewell's Hardware	10/10/2017	\$250.00
1670	Watonga Lumber	11/20/2017	\$250.00
1838	Daryl Cathey	12/11/2017	\$250.00
CLIEDIEE CEDVAC	>F FFF		
SHERIFF SERVIC		01/00/0010	\$300.00
2361	The Watonga Republican	01/29/2018	\$300.00
3241	Apple Market	04/30/2018	\$1,500.00
10000000			
LODGING TAX		07/17/0017	¢.,00,00
305	Clewell's Hardware	07/17/2017	\$600.00
2692	Phil the Kool	03/05/2018	\$1,000.00
HEALTH DEPAR	PTMAENIT		
908	Dollar General	00/11/2017	\$350.00
		09/11/2017	\$350.00
909	Dollar General	09/11/2017	\$350.00
2584	Daryl Cathey	02/20/2018	\$130.00
2487	Language Line Solutions	02/12/2018	\$125.00
	DE DEDADTAAENIT		
	RE DEPARTMENT A2Z Sales & Service	05/14/0010	¢1 000 00
3363	AZZ SUIES & SETVICE	05/14/2018	\$1,000.00

Allen made a motion to approve the **Payroll Claims**. Schultz seconded the motion. Voting aye were Allen, Schultz, and Scheffler.

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Schultz made a motion to approve the **fiscal year 2018-2019 contract for services between Total Assessment Solutions Corp (TASC) and Blaine County Assessor Office for the mapping contract**. Allen seconded the motion. Voting aye were Schultz, Allen, and Scheffler.

Allen made a motion to approve the **fiscal year 2018-2019 property and liability coverage renewal for Blaine County; choosing option #1 to pay in full**. Schultz seconded the motion. Voting aye were Allen, Schultz, and Scheffler.

Schultz made a motion to approve the **fiscal year 2018-2019 cooperative agreement between Blaine County and USDA-APHIS Wildlife Services**. Allen seconded the motion. Voting aye were Schultz, Allen, and Scheffler.

Allen made a motion to table the review of the Blaine County Health Department estimate of needs for the fiscal year 2018-2019. Schultz seconded the motion. Voting aye were Allen, Schultz, and Scheffler.

Allen made a motion to approve the transfer of funds for the Sheriff Department: M/O to Personal Services; Travel to Part Time; General M/O to the Employee Benefits; Emergency Management M/O to Personal Services. Schultz seconded the motion. Voting aye were Allen, Schultz, and Scheffler.

## **SHERIFF DEPARTMENT**

FROM		
001-0400-20 TO	M/O	\$5,000.00
001-0400-10	PERSONAL SERVICES	\$5,000.00
FROM		
001-0400-12 TO	TRAVEL	\$6,000.00
001-0400-11	PART TIME	\$6,000.00
<u>GENERAL</u> FROM		
001-2000-20 TO	M/O	\$33,500.00
001-9000-14	EMPLOYEE BENEFITS	\$33,500.00
EMERGENCY MANAGEROM	EMENT	
001-2900-20 TO	M/O	\$1,000.00
001-2900-10	PERSONAL SERVICES	\$1,000.00

Schultz made a motion to approve the **Resolution for Disposing of Equipment for the Sheriff Department for 2007 Ford F150, 2008 Ford F150, and a Hewitt Packard Computer**. Allen seconded the motion. Voting aye were Schultz, Allen, and Scheffler.

- 2007 Ford F-150 (B331.17)- VIN 1FTPW12VXFA17035; 4 door, XLT Power Windows & Locks, 5 ½ ft bed; mileage 153,482 Originally purchased 08/07/2006 from Riverside Autoplex of Poteau OKC, OK for \$26,254.00. Disposed of June 18, 2018 due to high mileage and an oil leak sold for \$1,251.00.
- 2008 Ford F-150 (B-331.8)- VIN 1FTPW14V28KD35303; 4 door, 4x4, XLT, Power Windows & Locks, 5 ½ ft bed w/cover; mileage 199,000 Originally purchased 12/17/2007 from England Ford Hinton, OK for \$30,188.00. Disposed of June 18, 2018 due to high mileage and "locked up motor" sold for \$225.00.
- 2012 Hewitt Packard (B-218.51)-serial #556116P6677C-B; Originally purchased 08/21/2012 from Sam's Club Direct for \$899.00. Disposed of June 18, 2018 due to no longer working it "crashed"; equipment junked.

Schultz made a motion to approve the request from the Longdale Fire Department to purchase from Redline Parts & Supply misc. filters for fire & rescue equipment totaling \$346.57. Allen seconded the motion. Voting aye were Schultz, Allen, and Scheffler.

1-WIX 57311 Oil Filter	\$16.45ea	\$16.45
1-WIX 42731 Air Filter	\$43.36ea	\$43.36
1-WIX 33899 Fuel/Water Separator	\$48.43ea	\$48.43
1-WIX 46845 Air Filter	\$29.17ea	\$29.17
1-WIX 33239 Fuel Filter	\$7.00ea	\$7.00
1-WIX 51522 Oil Filter	\$4.43ea	\$4.43
1-WIX 42488 Air Filter	\$12.78ea	\$12.78
1-WIX 33481 Fuel Filter	\$8.81ea	\$8.81
1-WIX 57182 Oil Filter	\$9.20ea	\$9.20
1-WIX 46429 Air Filter	\$19.98ea	\$19.98
1-WIX 46433 Air Filter	\$27.80ea	\$27.80
1-WIX 33585 Rep by 33585XE	\$10.57ea	\$10.57
1-WIX 33406 Fuel/Water Separator	\$13.61ea	\$13.61
1-WIX 51789 Oil Filter	\$7.22ea	\$7.22
1-WIX 42759 Air Filter	\$37.08ea	\$37.08
1-WIX 33341 Fuel Filter	\$7.32ea	\$7.32
1-WIX 33403 Fuel Filter	\$8.91ea	\$8.91
1-WIX 51042 Oil Filter	\$4.38ea	\$4.38
1-WIX 42488 Air Filter	\$12.78ea	\$12.78
1-WIX 33481 Fuel Filter	\$8.81ea	\$8.81

Schultz made a motion to approve the request from the Canton Fire Department to purchase from OneLink Wireless hand held and mobile radios plus freight totaling \$8,598.00. Allen seconded the motion. Voting aye were Schultz, Allen, and Scheffler.

12-PD562V Hytera DBR Radio w/trade in	\$264.00ea	\$3,168.00
8-XPR5550e 45W VHF mobile wifi capable	\$675.00ea	\$5,400.00
Freight		\$30.00

Allen made a motion to approve the service agreement between Blaine County Assessor and Oklahoma State University through its Center for Local Government Technology (CLGT)-computer software program, etc. Schultz seconded the motion. Voting aye were Allen, Schultz, and Scheffler.

Schultz made a motion to approve the **affidavit certifying the REAP project completion for the purchase of a building to house the Okeene EMS and hire/train a new employee**. Allen seconded the motion. Voting aye were Schultz, Allen, and Scheffler.

Schultz made a motion to approve the right of way acquisition and damages through Circuit Engineering District #7 invoice #108228;J3-0040(04)RB;JP#30040(06)-Tributary of Spring Creek-crosstown beam. Allen seconded the motion. Voting aye were Schultz, Allen, and Scheffler.

Allen made a motion to approve the **right of way acquisition and damages through Circuit Engineering District #7 invoice #108226;J2-8704(05)RB;JP#28704(06)-American Horse Lake Road**. Schultz seconded the motion. Voting aye were Allen, Schultz, and Scheffler.

Schultz made a motion to approve the **fiscal year 2018-2019 renewal of contract between Blaine County Board of Commissioners and the State of Oklahoma Office of Juvenile Affairs Detention Transportation**. Allen seconded the motion. Voting aye were Schultz, Allen, and Scheffler.

Allen made a motion to approve the **application for road crossing permit for Continental** Resources, Inc. located to cross E 0890 RD approximately 1,385feet east from the southwest corner of Section 31, Township 15N, Range 12W crossing to a point approximately 1,385feet east from the northwest corner of Section 6, Township 14N, Range 12W-District #1. Schultz seconded the motion. Voting aye were Allen, Schultz, and Scheffler.

Allen made a motion to approve the **application for road crossing permit for Soar Energy Solutions located Section 34, Township 15N, Range 13W crossing to Section 34, Township 15N, Range 13W-District #1.** Schultz seconded the motion. Voting aye were Allen, Schultz, and Scheffler.

Allen made a motion to approve three (3) application for road crossing permit for ONEOK Field Services Company, LLC located 1) to cross 2630 roadway approximately 2,589feet north from the southeast corner of Section 24, Township 15N, Range 11W crossing to a point approximately 2,589feet north from the southwest corner of Section 19, Township 15N, Range 10W; 2) to cross 0860 roadway approximately 1,372feet west from the southeast corner of Section 13, Township 15N, Range 11W crossing to a point approximately 1,372feet west from the northeast corner of Section 24, Township 15N, Range 11W; 3) to cross 0870 roadway approximately 2,412feet east from the southwest corner of Section 19, Township 15N, Range 10W crossing to a point approximately 2,412feet east from the northwest corner of Section 30, Township 15N, Range 10W-All in District #1. Schultz seconded the motion. Voting aye were Allen, Schultz, and Scheffler.

Allen made a motion to approve the **application for road crossing permit for Soar Energy Solutions located to cross roadway approximately 80feet west from the northwest corner of Section 35, Township 15N, Range 11W crossing to a point approximately 80feet west from the northeast corner of Section 36, Township 15N, Range 11W**-District #1. Schultz seconded the motion. Voting aye were Allen, Schultz, and Scheffler.

Allen made a motion to approve the application for access drive permit for Continental Resources located starting from Watonga head south on SH 8 for 7.92 miles, turn right on to E 0885 RD and head west for 1.48 miles, turn let onto N 2570 RD and head south for .50 miles and turn right onto E 0890 RD; head west for 3 miles and turn left onto N 2540 RD and head south for .84 miles to the proposed access road along the east of N 2540 RD-Section 3, Township 14N, Range 12W-District #1. Schultz seconded the motion. Voting aye were Allen, Schultz, and Scheffler.

Scheffler made a motion to approve the **application for road crossing permit for ONEOK** Field Services Company, LLC located to cross E 0770RD 50feet east of N 2670 RD and further described as 50feet east of the southwest corner of Section 35, Township 17N, Range 10W, crossing to approximately 595feet west of the northeast corner of Section 3, Township 16N, Range 10W-District #3. Schultz seconded the motion. Voting aye were Scheffler, Schultz, and Allen.

Scheffler made a motion to approve five (5) application for road crossing permit for Enlink STACK Crude Gathering, LLC located 1) to cross N 2670 RD approximately 276feet north from the southwest corner of Section 2, Township 16N, Range 10W crossing to a point approximately 276feet north from the southeast corner of Section 3, Township 16N, Range 10W; 2) to cross E 0780 RD approximately 80feet east from the northwest corner of Section 11, Township 16N, Range 10W crossing to a point approximately 80feet east from the southwest corner of Section 2, Township 16N, Range 10W; 3) to cross E 0790 RD approximately 509feet east from the northwest corner of Section 14, Township 16N, Range 10W crossing to a point approximately 509feet east from the southwest corner of Section 11, Township 16N, Range 10W; 4) to cross N 2670 RD approximately 1,510feet north from southeast corner of Section 22, Township 16N, Range 10W crossing to a point approximately 1,510feet north from the southwest corner of Section 23, Township 16N, Range10W; 5) to cross E 0800 RD approximately 73feet east from the northwest corner of Section 23, Township 16N, Range 10W crossing to a point approximately 73feet east from the southwest corner of Section 14, Township 16N, Range 10W-All in District#3. Schultz seconded the motion. Voting aye were Scheffler, Schultz, and Allen.

Scheffler made a motion to approve four (4) application for road crossing permit for Tom-Stack, LLC located 1) to cross N 2500 RD approximately 420feet north from the southeast corner of Section 35, Township 16N, Range 13W crossing to a point north from the southwest corner of Section 36, Township 16N, Range 13W; 2) to cross 2520 RD approximately 855feet south from the northeast corner of Section 18, Township 16N, Range 12W crossing to a point approximately 855feet south from the northwest corner of Section 17, Township 16N, Range 12W; 3) to cross N 2530 RD approximately 776feet south from the northwest corner of Section 16, Township 16N, Range 12W; 4) to cross N 2530 RD approximately 2,154feet south from the northwest corner of Section 9, Township 16N, Range 12W crossing to a point approximately 2,154feet south from the northwest corner of Section 9, Township 16N, Range 12W crossing to a point approximately 2,154feet south from the northeast corner of Section 8, Township 16N, Range 12W-All in District #3. Schultz seconded the motion. Voting aye were Scheffler, Schultz, and Allen.

Scheffler made a motion to approve five (5) application for road crossing permit for EnLink Oklahoma Crude Gathering, LLC located 1) to cross N 2670 roadway approximately 855feet north from the southeast corner of Section 23, Township 16N, Range 10W crossing to a point approximately 855feet north from the southwest corner of Section 22, Township 16N, Range 10W; 2) to cross N 2670 RD approximately 2,612feet south from the northwest corner of Section 26, Township 16N, Range 10W crossing to a point approximately 2,612feet south from the northeast corner of Section 27, Township 16N, Range 10W; 3) to cross E 820 RD approximately 2,163feet west from the southeast corner of Section 27, Township 16N, Range 10W crossing to a point approximately 2,163feet west from then northeast corner of Section 34, Township 16N, Range 10W; 4) to cross N 2660 RD approximately 1,962feet north from the southwest corner of Section 34, Township 16N, Range 10W crossing to a point approximately 1,962feet north from the southeast corner of Section 33, Township 16N, Range 10W; 5) to cross N 2630 RD approximately 1,503feet south from the northeast corner of Section 1, Township 15N, Range 11W crossing to a point approximately 1,503feet south from the northwest corner of Section 6, Township 15N, Range 10W-All in District #3. Schultz seconded the motion. Voting aye were Scheffler, Schultz, and Allen.

Scheffler made a motion to approve four (4) application for road crossing permit for ONEOK Field Services Company, LLC located 1) to cross 0850 roadway approximately 2,560feet west from the southeast corner of Section 12, Township 15N, Range 11W crossing to a point approximately 2,560feet west from the northeast corner of Section 13, Township 15N, Range 11W; 2) to cross 2620 RD approximately 2,608feet south from the northeast corner of Section 11, Township 15N, Range 11W crossing to a point approximately 2,608feet south from the northwest corner of Section 12, Township 15N, Range 11W;3) to cross 2610 RD approximately 3,143feet south from the northwest corner of Section 10, Township 15N, Range 11W crossing to a point approximately 3,143feet south from the northwest corner of Section 11, Township 15N, Range 11W; 4) to cross 0840 RD approximately 1,155feet east from the southwest corner of Section 3, Township 15N, Range 11W crossing to a point approximately 1,155feet east from the northwest corner of Section 10, Township 15N, Range 11W-All in District #3. Schultz seconded the motion. Voting aye were Scheffler, Schultz, and Allen.

Scheffler made a motion to approve the application for road crossing permit for Powells Service, Inc. located to parallel 770 roadway approximately 7,620feet east from the southeast corner of Section 33, Township 17N, Range 12W crossing to a point approximately 3,960feet east from the southwest corner of Section 32, Township 17N, Range 12W-District #3. Schultz seconded the motion. Voting aye were Scheffler, Schultz, and Allen.

Scheffler made a motion to approve the **application for road crossing permit for** temporary water line for Newfield Exploration located northeast corner of Section 1, Township 16N, Range 10W crossing to a point approximately 10,000feet northwest form the northwest corner of Section 2, Township 16N, Range 10W-District #3. Schultz seconded the motion. Voting aye were Scheffler, Schultz, and Allen.

Scheffler made a motion to approve the **application for road crossing permit for** temporary water line for Select Energy located from the northwest corner of Section 14, Township 16N, Range 10W crossing to a point approximately 10feet from the southwest corner of Section 10, Township 16N, Range 10W-District #3. Schultz seconded the motion. Voting aye were Scheffler, Schultz, and Allen.

Scheffler made a motion to approve the application for road crossing permit for temporary water line for Jeff Yost located E 799 roadway approximately 300feet west from the northeast corner of Section 13, Township 16N, Range 10W crossing to a point approximately 300feet east from the southeast corner of Section 12, Township 16N, Range 10W-District #3. Schultz seconded the motion. Voting aye were Scheffler, Schultz, and Allen.

Allen made a motion to approve the responses to the discussion of items 1-11 relating to Control Environment on the County-Wide Internal Control Checklist. The elected officials attending included: Raymond Scheffler, Mike Allen, Brandon Schultz, Tony Almaguer, Donna Hoskins, and Jennifer Haigler. Scheffler seconded the motion. Voting aye were Allen, Scheffler, and Schultz.

Allen made a motion to accept the bid by J & J Custom for the Greenfield Fire Department Bid #18-20 for a fire bed and equipment to be installed on a 2009 Freightliner 6x6 cab & chassis. Schultz seconded the motion. Voting aye were Allen, Schultz, and Scheffler.

J&J Custom Fire, Inc.	\$92,000.00
Schultz made a motion to adjourn the me Schultz, Allen, and Scheffler.	eeting, seconded by Allen. Voting aye were
	RAYMOND SCHEFFLER, CHAIRMAN
ATTEST:	BRANDON SCHULTZ, MEMBER
	MIKE ALLEN, MEMBER
D.JENNIFER HAIGLER , COUNTY CLERK (SEAL)	**************