

MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF BLAINE COUNTY, STATE OF OKLAHOMA, ON JULY 1, 2019, IN WATONGA, OKLAHOMA.

The Blaine County Board of Commissioners met with the following members present: Raymond Scheffler, Chairman; Mike Allen, Member; Brandon Schultz, Member; and Jennifer Haigler, County Clerk.

Others present were: Jill Driever, Cyndi Arnold, Rhonda Lance, Jim Shelton, David Robertson, Tony Almaguer, Donna Hoskins, Christy Matli, Brenda Rice, Rian Parker, Connie Burcham, Watonga Republican, Monty Taylor, P & K Equipment, and Andy Lacks, Ground Zero Roofing.

The advance public notice for the meeting was posted on three exit doors to the Courthouse and in the County Clerk's Office on June 28, 2019, at 9:00 A.M.

Schultz made a motion to elect Raymond Scheffler as Chairman of the Blaine County Board of Commissioners. Allen seconded the motion. Voting aye were Schultz, Allen, and Scheffler.

Allen made a motion to approve today's **agenda and amend to remove the extending agreement with the Town of Canton (7-J); to change the lease purchase holders for District #2 and District #3 to SNB Bank (11-B-F)**. Schultz seconded the motion. Voting aye were Allen, Schultz, and Scheffler.

Schultz made a motion to approve the **minutes from the June 24, 2019** regular meeting. Allen seconded the motion. Voting aye were Schultz, Allen, and Scheffler.

UNFINISHED BUSINESS:

NEW BUSINESS:

Allen made a motion to approve the **Carryover Appropriations**. Schultz seconded the motion. Voting aye were Allen, Schultz, and Scheffler.

CARRYOVER APPROPRIATIONS	AMOUNT
SALES TAX FUND	\$12,913,906.12
HIGHWAY-DISTRICT #1	\$2,063,072.04
HIGHWAY-DISTRICT #2	\$4,113,249.84
HIGHWAY-DISTRICT #3	\$4,059,830.87
HIGHWAY CBRIF/DIST #1	\$ 390,514.71
HIGHWAY CBRIF/DIST #2	\$ 233,024.69
HIGHWAY CBRIF/DIST #3	\$ 587,362.06
HIGHWAY ERT FUND/DIST #2	\$ 425,000.00
HIGHWAY ERT FUND/DIST #3	\$ 325,000.00
BUILDING FUND	\$ 369,267.91
SHERIFF SEIZURE	\$ 3,084.43
SHERIFF SERVICE FEE	\$ 59,054.63
COUNTY CLERK RM&P FEE	\$ 118,714.35
COUNTY CLERK LIEN FEE	\$ 271,760.56
LODGING TAX	\$ 285,211.60
SHERIFF DOC FUND	\$ 50.00
RESALE FUND	\$ 177,397.73
LAW LIBRARY FUND	\$ 4,783.95
BLAINE COUNTY DRUG COURT	\$ 20,401.02
B.C. EMERGENCY MANG. FUND	\$ 92,819.49
ASSESSOR REVOLVING FUND	\$ 44,702.14
COMMISSARY FUND	\$ 1,438.90
BLAINE CO EMS	\$ 761,203.42
BLAINE CO FIRE DEPT.	\$2,493,531.34
ENHANCED 911	\$ 241,422.34
COURT CLERK PAYROLL	\$ 20,994.63
CANTON LAKE FUND	\$ 5,037.86
COUNTY TREASURER'S FEE	\$ 17,539.19
D.A. DRUG ENFORCEMENT FUND	\$ 5,860.58
REWARDS/LITTERING FUND	\$ 1,100.00

Schulz made a motion to approve the **50% of budget from fiscal year 2018-2019 to use for fiscal year 2019-2020**. Allen seconded the motion. Voting aye were Schultz, Allen, and Scheffler.

Allen made a motion to approve the following **Appropriations for July 2019**. Schultz seconded the motion. Voting aye were Allen, Schultz, and Scheffler.

APPROPRIATIONS	AMOUNT
SALES TAX FUND	\$372,701.74
HIGHWAY	\$1,285,707.06
HIGHWAY CBRIF	\$ 33,182.22
BUILDING FUND	\$ 750.00
SHERIFF SERVICE FEE	\$ 16,812.75
COUNTY CLERK LIEN FEE	\$ 2,281.20
COUNTY TREASURER'S FEE	\$ 125.00
COUNTY CLERK RM&P FEE	\$ 3,060.00
SHERIFF DOC FUND	\$ 1,800.00
LODGING TAX	\$ 7,721.86
LAW LIBRARY FUND	\$ 799.64
RESALE FUND	\$ 21,130.74
BLAINE COUNTY DRUG COURT	\$ 2,225.83
ASSESSOR REV. FUND	\$ 669.00
COMMISSARY FUND	\$ 1,539.11
BLAINE CO EMS	\$ 93,338.64
BLAINE CO FIRE DEPT.	\$186,677.28
COURT CLERK PAYROLL	\$ 4,394.08
CANTON LAKE FUND	\$ 4,876.80

Schultz made a motion to approve **Blanket Purchase Orders**, which are on file in the County Clerk's Office for public inspection on Monday through Friday from 8:00 AM to 4:00 PM. Allen seconded the motion. Voting aye were Schultz, Allen, and Scheffler.

Allen made a motion to approve the **three (3) contracts for FY19-20 1) the Alcohol & Drug testing between Clean Slate Solutions for the Courthouse, Sheriff, District #1, #2, #3; 2) Mart Tisdal attorney at law for the Assessor's Office, 3) TASC-mapping & evaluation of oil & gas properties for the Assessor's Office**. Schultz seconded the motion. Voting aye were Allen, Schultz, and Scheffler.

Schultz made a motion to approve the **Resolutions for ACCO-SIF (Workers Compensation) and ACCO-SIG (Property Insurance)**. Allen seconded the motion. Voting aye were Schultz, Allen, and Scheffler.

Allen made a motion to approve the **following three (3) Resolutions: 1) designating county depository banks; 2) authorizing the county Treasurer to invest County funds; 3) authorize the Treasurer to credit Election Board personnel service account & general fund employee's benefits account for reimbursed election expenses**. Schultz seconded the motion. Voting aye were Allen, Schultz, and Scheffler.

Schultz made a motion to approve the **following three (3) Resolutions: 1) the setting of Retirement Contributions; 2) to authorize reimbursement deposits to be credited to the Visual Inspection Reimbursement Fund; 3) contract with KELLPRO for website maintenance, license & support, website upgrades**. Allen seconded the motion. Voting aye were Schultz, Allen, and Scheffler.

Allen made a motion to approve to **extend the following nine (9) agreements with the Sheriff Department: 1) agreement with COMDATA NETWORK (fuel); 2) agreement with TURNKEY HEALTH CLINIC for care of prisoners; 3) agreement with Mercy Hospital Watonga for care of prisoners; 4) agreement with PRODIGY for inmate phones; 5) agreement with CMT ADVANTAGE (CROSSMATCH) for fingerprinting; 6) agreement with the Town of Okeene for dispatching, housing of prisoners & mutual assistance; 7) agreement with Prodigy (Commissary) inmate services; 8) agreement with the Sheriff of Major County for law enforcement assistance & mutual aid; 9) agreement with Integrity Steel Works for repair and maintenance of jail locks and doors**. Schultz seconded the motion. Voting aye were Allen, Schultz, and Scheffler.

Schultz made a motion to approve to **extend the following nine (9) agreements for mutual assistance with the Sheriff Department: 1) Dewey County; 2) Custer County; 3) Caddo County; 4) Canadian County; 5) Kingfisher County; 6) Woodward County; 7) The City of Weatherford; 8) The City of Thomas; 9) City of Enid.** Allen seconded the motion. Voting aye were Schultz, Allen, and Scheffler.

Allen made a motion to approve to **extend the following eight (8) interlocal agreements: 1) agreement with the North Canadian River Soil Conservation District; 2) agreement with U.S. Department of Agriculture, APHIS-Wildlife Services, and Oklahoma Department of Agriculture, Food, & Forestry; 3) agreement with CED #7-Wind Power Project; 4) agreement with GEARY EMS; 5) agreement with the Town of Greenfield; 6) agreement with the City of Geary for District #1; 7) agreement with Jacky's Service for the generator at the Sheriff's Department; 8) agreement with Donald & Lela Spangler for a secondary District #2 yard.** Schultz seconded the motion. Voting aye were Allen, Schultz, and Scheffler.

Schultz made a motion to approve to **extend four (4) interlocal agreements for the Sheriff Department: 1) agreement with the City of Geary for housing prisoners & mutual aid; 2) agreement with the City of Watonga for housing prisoners & law enforcement assistance mutual aid; 3) agreement with Payne County for the housing of prisoners; 4) agreement with Dewey County for the housing of prisoners.** Allen seconded the motion. Voting aye were Schultz, Allen, and Scheffler.

Allen made a motion to approve the **following seven (7) Lease/Purchase agreements: 1) with Security National Bank for three (3) 672G motor grader-District #1; 2) with SNB Bank for three (3) 12M2 LR Cat motor grader-District #2; 3) with SNB Bank for three (3) 12M3 Cat motor grader-District #2; 4) with SNB Bank for a Cat 12M3 motor grader-District #3; 5) with SNB Bank for a Cat D6T dozer-District #3; 6) with SNB Bank for two (2) Cat 12M3 motor grader-District #3; 7) with Cat Financial for two (2) 12M3AWD motor grader-District #3.** Schultz seconded the motion. Voting aye were Allen, Schultz, and Scheffler.

Allen made a motion to approve the **following eleven (11) extending agreements: 1) agreement with NEOPOST/Summit Mailing & Shipping Systems Inc. for IN-700 series with upgrade scale, stand and modem system for Treasurer, Assessor, Court Clerk, and County Clerk; 2) Lease/Rental agreement with Oklahoma Copier Solutions for maintenance agreement with the Treasurer, Assessor, Election Board, District #1, & Lease agreement with OSU Extension; 3) Maintenance agreement with Standley Systems (formerly Enid Typewriter) for the copiers for the County Clerk, Sheriff, Court Clerk, Emergency Management; 4) agreement with Thyseenkrupp Elevator Corporation; 5) agreement with Custom Pest Control for the Courthouse and Sheriff Department; 6) agreement with KELLPRO for District #1, #2, #3, Assessor, Sheriff, County Clerk, and Court Clerk; 7) agreement with TM Consulting for County Clerk and Treasurer; 8) agreement with Shred-It for the Courthouse; 9) agreement with Oklahoma State University for computer software program with the Assessor office; 10) agreement with Johnson Controls Fire protection for the maintenance of the smoke alarms for the Courthouse and Sheriff Department; 11) agreement with Blaine County Health Department with Mercy Hospital, Pitney Bowes Credit Cop, R.K. Black Inc. (Ricoh copier IMC3000), & Johnson Controls.** Schultz seconded the motion. Voting aye were Allen, Schultz, and Scheffler.

Schultz made a motion to approve the **financial statement of the resale property fund by the Treasurer.** Allen seconded the motion. Voting aye were Schultz, Allen, and Scheffler.

Allen made a motion to approve the **receiving and requisitioning officers and list of employees submitted by the County Clerk, Election Board, Assessor, Sheriff, Court Clerk, OSU Extension, Treasurer, District #1, District #2, and District #3.** Schultz seconded the motion. Voting aye were Allen, Schultz, and Scheffler.

Schultz made a motion to approve **two (2) juvenile detention center annual contracts for fiscal year 2019-2020; Cleveland County Regional Juvenile Detention Center and Pottawatomie County Juvenile Detention Center.** Allen seconded the motion. Voting aye were Schultz, Allen, and Scheffler.

Allen made a motion to approve the **Declaration of Surplus for the Election Board to include office equipment: binding system, three (3) HP computer, and typewriter.** Schultz seconded the motion. Voting aye were Allen, Schultz, and Scheffler.

Allen made a motion to approve the **request from the Geary Fire Department to purchase misc. fire equipment from Chief Fire & Safety Co., Inc. totaling \$1,900.00.** Schultz seconded the motion. Voting aye were Allen, Schultz, and Scheffler.

20-Streamlight Vantage II helmet lights	\$95.00ea	\$1,900.00
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Schultz made a motion to approve the **request from the Longdale Fire Department to purchase misc. fire equipment from the department owned 2014 Ford F250 crew cab pickup from SunDown Truck Accessories, LLC totaling \$1,355.95.** Allen seconded the motion. Voting aye were Schultz, Allen, and Scheffler.

1-Ranch hand legend rear bumper	\$729.00ea	\$729.00
1-LED southern truck flood/beam	\$195.00ea	\$195.00
1-Fusion5 westin 5.5'light bars	\$99.00ea	\$99.00
4-hours labor	\$75.00ea	\$300.00
1-harness/switch souther truck	\$32.95ea	\$32.95

Schultz made a motion to approve the **request from the Longdale Fire Department to purchase misc. fire equipment for the department owned 2019 Ford F350 regular cab pickup from SunDown Truck Accessories, LLC totaling \$454.00.** Allen seconded the motion. Voting aye were Schultz, Allen, and Scheffler.

1-Aluminum grip step	\$379.00ea	\$379.00
1-hour of labor	\$75.00ea	\$75.00

Schultz made a motion to approve the **request from the Longdale Fire Department to encumber monies for labor and materials to Northwest Fabrication, LLC totaling \$6,100.16.** Allen seconded the motion. Voting aye were Schultz, Allen, and Scheffler.

1-Fire bed swap labor & material		\$3,000.00
1-wiring labor & material		\$500.00
1-50" Whelen Justice super LED lightbar		\$1,182.22
6-Whelen M4 super-LED emergency pods	\$152.99ea	\$917.94
1-decals for cab doors & L4 on front fenders		\$500.00

Scheffler made a motion to approve **the request from the Hitchcock Fire Department to purchase misc. fire equipment from SW Firefighting Foam & Equipment, LLC totaling \$9,059.00.** Schultz seconded the motion. Voting aye were Scheffler, Schultz, and Allen.

6-55gallon drum of Novacool	\$1,375.00ea	\$8,250.00
Freight		\$809.00

Allen made a motion to approve the **application for access drive permit for Continental Resources located leaving Watonga, head south on SH-8 for 7.42 miles, turn right on E 0880 Rd head west for 4.76 miles to the proposed access road-Section 25, Township 15N, Range 13W-District #1.** Schultz seconded the motion. Voting aye were Allen, Schultz, and Scheffler.

Allen made a motion to approve the **application for road crossing permit for Recoil Oilfield Service, LLC located to parallel roadway approximately 800feet east from the NW/4 of Section 29, Township 15N, Range 10W crossing to a point approximately 500feet west from the NE/4 of Section 29, Township 15N, Range 10W-District #1.** Schultz seconded the motion. Voting aye were Allen, Schultz, and Scheffler.

Allen made a motion to approve the **application for road crossing permit for Soar Energy Solutions located E 870 roadway approximately ¾ mile east from the southwest corner of Section 19, Township 15N, Range 10W crossing to a point approximately ¾ miles southeast from the southeast corner of Section 19, Township 15N, Range 10W-District #1.** Schultz seconded the motion. Voting aye were Allen, Schultz, and Scheffler.

Schultz made a motion to approve the **application for access drive permit for Chisholm Oil and Gas Operating, LLC located southwest corner of the intersection of E 710 Rd & N 2640 Rd-Section 6, Township 17N, Range 10W-District #2.** Allen seconded the motion. Voting aye were Schultz, Allen, and Scheffler.

Schultz made a motion to approve the **application for road crossing permit for Brickman Fastline located to parallel E 710 Rd approximately 10feet north from the northeast corner of Section 6, Township 17N, Range 10W crossing to a point approximately 10feet south from the southwest corner of Section 33, Township 18N, Range 10W-District #2.** Allen seconded the motion. Voting aye were Schultz, Allen, and Scheffler.

 Scheffler made a motion to approve **four (4) application for road crossing permit for Redcliff Midstream, LLC located 1) to cross roadway approximately 1,400feet west from the northeast corner of Section 14, Township 16N, Range 12W crossing to a point approximately 1,400feet west from the southeast corner of Section 11, Township 16N, Range 12W; 2) to cross roadway approximately 1,365feet east from the northwest corner of Section 24, Township 16N, Range 12W crossing to a point approximately 1,365feet east from the southwest corner of section 13, Township 16N, Range 12W; 3) to cross roadway approximately 80feet south from the northwest corner of Section 13, Township 16N, Range 12W crossing to a point approximately 80feet south from the northeast corner of Section 14, Township 16N, Range 12W; 4) NE/4 of Section 14, Township 16N, Range 12W-District #3.** Allen seconded the motion. Voting aye were Scheffler, Allen, and Schultz.

 Scheffler made a motion to approve the **application for road crossing permit for TOM-STACK, LLC located to cross N 2660 Rd approximately 845feet north from the southeast corner of section 21, Township 16N, Range 10W crossing to a point approximately 845feet north from the southwest corner of Section 22, Township 16N, Range 10W-District #3.** Allen seconded the motion. Voting aye were Scheffler, Allen, and Schultz.

 Scheffler made a motion to approve **three (3) application for road crossing permits for S & S Water Logistics located 1) to cross E 820 roadway approximately 2,872feet east from the NW/4 of Section 34, Township 16N, Range 10W crossing to a point approximately 2,872feet east from the SW/4 of Section 27, Township 16N, Range 10W; 2) to cross N 2670 roadway approximately 2,530feet south from the NE/4 of Section 27, Township 16N, Range 10W crossing to a point approximately 2,530feet south from the NW/4 of Section 26, Township 16N, Range 10W; 3) to cross N 2680 roadway approximately 1,969feet north from the SE/4 of Section 23, Township 16N, Range 10W crossing to a point approximately 1,969feet north from the SW/4 of Section 24, Township 16N, Range 10W-District #3.** Allen seconded the motion. Voting aye were Scheffler, Allen, and Schultz.

 Allen made a motion to approve the **receiving and opening of Bid #19-21 removal and replacement of the Red Rock Building Roof.** Schultz seconded the motion. Voting aye were Allen, Schultz, and Scheffler.

Allen made a motion to approve the **awarding of Bid #19-21 removal and replacement of the Red Rock Building Roof to the lowest bidder; Ground Zero Roofing.** Schultz seconded the motion. Voting aye were Allen, Schultz, and Scheffler.

Belter Roofing & Construction	\$25,384.26
Ground Zero Roofing & Construction	\$20,000.00 (25yr warranty-Galvalume metal)
	\$21,000.00 (40yr warranty-paint metal)
Nolt Construction	\$39,500.00
	Additional \$1,500.00 for 40yr warranty-paint metal-project to begin Sept.

 Allen made a motion to approve the **transfer of funds for new fiscal year due to implementation of chart of accounts.** Schultz seconded the motion. Voting aye were Allen, Schultz, and Scheffler.

FROM			
001-8600-51	Juvenile Detention Attendant care	General	\$1.00
TO			
0001-1800-2017	Juvenile Detention	General	\$1.00
FROM			
001-8600-52	Juvenile Detention Home Detention	General	\$1.00
TO			
0001-1800-2017	Juvenile Detention	General	\$1.00
FROM			
119-3500-59	Seized Property	Sheriff Serv. Fee	\$10.00
TO			
1226-0400-2005	Sheriff Serv. Fee	M/O	\$10.00
FROM			
119-3500-60	Courthouse Security	Sheriff Serv. Fee	\$1.00
TO			
1226-0400-2005	Sheriff Serv. Fee	M/O	\$1.00
FROM			
140-5000-10	DOC	Personnel Serv.	\$1,800.00
TO			
1226-0400-1110	Personnel Serv.	Sheriff Serv. Fee	\$1,800.00

FROM			
1222-0400-2005 DOC		M/O	\$50.00
TO			
1226-0400-1110 Sheriff Serv. Fee	Personnel Serv.		\$50.00
FROM			
775-7705-82 BCEM-Reimbursement			\$1,000.00
TO			
1212-2700-2005 Emergency Mgmt		M/O	\$1,000.00
FROM			
775-7705-79 BCEM-Flood plain			\$65,104.95
TO			
1212-2700-2005 Emergency Mgmt		M/O	\$65,104.95
FROM			
775-7705-76 BCEM-Certification			\$868.47
TO			
1212-2700-2005 Emergency Mgmt		M/O	\$868.47
FROM			
775-7705-75 BCEM- EMPG			\$4,821.49
TO			
1212-2700-2005 Emergency Mgmt		M/O	\$4,821.49
FROM			
911-9110-93 Enhanced 911-Addressing Fee			\$14,865.53
TO			
1201-3600-2005 Enhanced 911		M/O	\$14,865.53

Schultz made a motion to adjourn the meeting, seconded by Allen. Voting aye were Schultz, Allen, and Scheffler.

RAYMOND SCHEFFLER, CHAIRMAN

ATTEST:

BRANDON SCHULTZ, MEMBER

MIKE ALLEN, MEMBER

D.JENNIFER HAIGLER, COUNTY CLERK
(SEAL)
